

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**Agenda**

**Date: 11/27/12**

**Time-Place:                      Council Chambers  
820 Enfield Street  
Enfield, CT  
7:30 PM Regular Meeting**

- 1.     Call to Order – 7:30 PM**
- 2.     Invocation or Moment of Silence – Kevin P. Fealy, Jr.**
- 3.     Pledge of Allegiance – Kevin P. Fealy, Jr.**
- 4.     Fire Evacuation Announcement**
- 5.     Roll Call**
- 6.     Board Guests**
  - a.     Rachel’s Challenge – Act of Kindness Day – December 15<sup>th</sup>, 2012 (Students & Administrators)**
- 7.     Superintendent’s Report**
  - a.     CAPT/CMT Update – Anne McKernan**
  - b.     PTO President’s Meeting**
  - c.     Torch Light Parade & Carol Sing**
  - d.     Grants Update**
  - e.     Personnel Report**
- 8.     Audiences**
- 9.     Unfinished Business**
- 10.    New Business**
  - a.     Approval of FY2013 Head Start Federal Grants, Early Childhood Community Assessment and Program Plans**
- 11.    Board Committee Reports**
- 12.    Board Members’ Comments**
- 13.    Approval of Minutes: Regular Meeting Minutes – November 13, 2012**
- 14.    Approval of Accounts and Payroll**
  - a.     For the Month of October 2012/13**

**b. Line Item Transfers, if any**

**15. Correspondence and Communications**

**16. Executive Session**

**a. Matter(s) Related to Collective Bargaining Unit(s)**

**17. Adjournment**



# ENFIELD PUBLIC SCHOOLS

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27 SHAKER ROAD • ENFIELD, CONNECTICUT 06082  
TEL: 860.253.6500 • FAX: 860.253.6510 • WWW.ENFIELDSCHOOLS.ORG

**Date:** November 27, 2012  
**To:** Enfield Board of Education  
**From:** Dr. Jeffrey A. Schumann  
**Re:** Superintendent's Report

- a. **CAPT/CMT Update** – Ms. McKernan, our Chief Academic Officer will give us an update on CMT/CAPT Student Achievement information.
- b. **PTO President's Meeting** – I met with the PTO Presidents on Monday, November 19<sup>th</sup>, 2012. The group discussed the recently conducted Listen & Learn sessions, the High School Consolidation Initiative, School Climate Survey, Parent Leadership Academy, the new Hazardville Memorial Family Resource Center, Partners In Education, All Day Kindergarten, the District's Website and the challenges PTO's are dealing with regarding Facebook pages. The next meeting will take place on Monday, March 25<sup>th</sup>.
- c. **Torch Light Parade & Carol Sing** – The Enfield Recreation Department will host the annual Torchlight Parade & Carol Sing on Sunday, December 2, 2012. Board members have received an invitation for this town-wide event.
- d. **Grants Update** – The grants update is enclosed for your review.
- e. **Personnel Report** – The personnel report through November 21<sup>st</sup> is also enclosed for your review.



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**Date:** November 27, 2012  
**To:** Enfield Board of Education  
**From:** Dr. Jeffrey A. Schumann  
**Re:** Approval of FY2013 Head Start Federal Grants, Early Childhood Community Assessment and Program Plans

Mrs. Clement, our Enfield Head Start Director has provided the attached memo regarding the Board approving approximately \$813,799 for the Department of Health and Human Services. In addition, the Board is being asked to provide oversight and approval for the program's Early Childhood Community Assessment, Program Plans, Personnel Policies, Recruitment Plan, and Conflict of Interest and Prohibited Activities Policy.

Ms. Hall is the Board's Liaison to the Head Start Policy Committee. Mrs. Clement is present to answer any questions you may have.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the Approval of FY2013 Head Start Federal Grants, Early Childhood Community Assessment and Program Plans.



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**Date:** November 27, 2012  
**To:** Enfield Board of Education  
**From:** Dr. Jeffrey A. Schumann  
**Re:** Executive Session

The Board of Education needs to discuss the following item:

- Matter(s) Related to Collective Bargaining Unit(s)

Therefore, I recommend that the Enfield Board of Education enter into executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present and voting is required. Board members can relocate to either the Enfield Room or Scitico Room (whichever is available,) for the executive session.

Item # 7a.

*Please Join Us For The  
Torchlight Parade & Carol Sing*

*Sunday, December 2, 2012*

*Parade kicks off at 6:00 PM from  
Enfield Street School.*

*Carol Sing to follow at 7:00 PM on  
the Town Green.*

*Please call the Recreation Department  
at 860-253-6420 for more information.*

*We hope to see you there.*

Item# 7d.

**ENFIELD PUBLIC SCHOOLS  
FY 2013 GRANTS**

<u>APPROVAL FOR FY2013</u>	<b>Award</b>	<b>Approval Date</b>
Adult Education - (Grant Portion)	\$ 83,461.00	7/12/2012
Adult Education - Cooperative	\$ 53,929.00	7/12/2012
Adult Ed - Literacy Volunteers	\$ 13,395.00	7/12/2012
Adult Education Program Improve	\$ 70,000.00	8/22/2012
Perkins	\$ 61,315.00	10/9/2012
Head Start State Grants (Enhar	\$ 130,391.00	8/6/2012
Head Start Federal Grants (FY :	\$ 813,799.00	3/12/2012
JFK After School Program	\$ 125,338.00	8/22/2012
Education for Homeless Childrer	\$ 10,000.00	rejected
!!! IDEA Section 611, Special Educ	\$ 12,823.00	10/2/2012
* IDEA Section 611, Special Educ	\$ 1,269,166.00	10/3/2012
** IDEA Section 619, Preschool Ed	\$ 52,385.00	10/3/2012
Parent Leadership (year 2)	\$ 19,784.00	8/17/2012
Title I	\$ 711,880.00	pending
Title II	\$ 134,451.00	pending
Title III	\$ 12,341.00	pending
Sheff Open Choice	\$ 53,775.00	11/9/2012
<b>TOTAL</b>	<b>\$ 3,628,233.00</b>	

Notes:

All pending applications are for FY2013 school year.

\* final appropriation for FY13 reduced by \$11,874

\*\* final appropriation for FY13 reduced by \$347

!!! Federal government re-appropriated funds that were

Item # 7e.

**CERTIFIED PERSONNEL MATTERS  
OCTOBER 22, 2012 THROUGH NOVEMBER 21, 2012**

- NONE -

**NON-CERTIFIED PERSONNEL MATTERS  
OCTOBER 22, 2012 THROUGH NOVEMBER 21, 2012**

**RESIGNATION:**

<u>NAME</u>	<u>DOH</u>	<u>EFFECTIVE DATE</u>	<u>POSITION / LOCATION</u>	<u>REASON</u>
Susan Stankiewicz	10/01/01	10/26/12	Nurse / Enfield Street	Resigned

**NEW HIRE:**

<u>NAME</u>	<u>DOH</u>	<u>EFFECTIVE DATE</u>	<u>POSITION / LOCATION</u>	<u>REASON</u>
Erin Kalnenieks	10/29/12	10/29/12	Nurse / Enfield Street	Open Position



Item # 10a.

Memorandum

**To:** Jeff Schumann

**Cc:** Chris Drezek

**From:** Debbie Clement

**Date:** 11/19/12

**Re:** FY 2013 Head Start Federal Grants, Early Childhood Community Assessment, and Program Plans

Enfield Head Start is requesting Board approval to accept \$813,799 from the Department of Health & Human Services to serve 104 Enfield 3 and 4 year old children.

The Head Start Reauthorization Act requires Board oversight and approval on the following items:

- Early Childhood Community Assessment
- Program Plans
- Personnel Policies
- Recruitment Plan
- Conflict of Interest and Prohibited Activities Policy

These items are located on our webpage. The Early Childhood Community Assessment, Personnel Policies, Early Childhood Development Health Services, Family & Community Partnerships, and Program Design & Management documents can be located by clicking on **Program Plans**. The Recruitment Procedures are located under the **Enrolling** heading. The Conflict of Interest and Prohibited Activities Policy is located in the Program Design & Management document. Both the existing plans and the revised plans are on the website to compare, or the hard copies with the revisions can be viewed at Head Start.

I have attached the budgets for the two federal grants and the proposed program goals. I will be present at the November 27 meeting to answer any questions.

Thank you for your attention to these matters.

Debbie Clement, Director

Enfield Head Start

<b>Head Start</b>	<b>FY2014</b>	<b>FY2014</b>
	<b>HHS</b>	<b>HHS</b>
<b>Account</b>	<b>PA22</b>	<b>PA20</b>
<b>Fiscal Year</b>	<b>3/1/13 - 2/28/14</b>	<b>3/1/13-2/28/14</b>
<b>PERSONNEL</b>		
Certified	397,673	
Non Certified	287,264	
<b>Total Personnel</b>	<b>684,937</b>	
<b>FRINGE BENEFITS</b>		
Medicare	1,212	
Health/Life Insurance	87,092	
Pension	6,981	
Workers' Compensation	3,200	
<b>TOTAL FRINGE</b>	<b>98,485</b>	
<b>TRAVEL/TRAINING</b>		
Workshop/Confer/Travel		11,137
<b>TOTAL TRAVEL</b>		<b>11,137</b>
<b>SUPPLIES</b>		
Instructional	5,000	
General	1,000	
Health	1,750	
Office/postage	2,000	
<b>TOTAL SUPPLIES</b>	<b>9,750</b>	
<b>CONTRACTUAL</b>		
Transportation	3,250	
Educ/Mental Health Cons.	450	
Medical/Dental Service	250	
<b>TOTAL CONTRACTUAL</b>	<b>3,950</b>	
<b>OTHER</b>		
Parent Activity	2,040	
Travel (Local)	2,000	
Dues and Fees	1,500	
<b>TOTAL OTHER</b>	<b>5,540</b>	
<b>TOTAL BUDGET</b>	<b>802,662</b>	<b>11,137</b>

## Program Goals and Objectives

2011-2013

### I. **Goal Statement**

Facilitate school readiness skills both in the classroom and at home.

#### **Objective 2011**

Educate parents on age appropriate activities that will develop school readiness skills.

Develop home activity packs for families to do as an alternative to “screen time”.

#### **Objective 2012**

Include the Town Librarian in parent meetings to encourage families to obtain library cards for their children and to be involved in literacy activities.

Encourage families to be involved in literacy activities through school and the town library.

The Family Support Coordinator will facilitate parent and family service workers literacy trainings.

#### **Objective 2013**

Utilize TSGOLD Outcome Measurement tool to assess progress in language and literacy.

Family Support Coordinator will track attendance at literacy activities and literacy aides will track the number of families that complete the literacy packets sent home each month.

### II. **Goal Statement**

Increase parent trainings regarding physical activities, nutrition and documentation of dental follow up and treatment.

#### **Objective 2011**

Set procedure in place to ensure parents provide documentation of dental follow up and treatment.

**Objective 2012**

Provide family service workers and parent trainings on health and wellness, including the importance of oral health, in a variety of settings.

Utilize ChildPlus for the nurse and family service workers to track dental treatments, referrals, and physicals in order to help families achieve health and oral health goals.

**Objective 2013**

Use program data such as BMI's, the PIR and ChildPlus to measure progress on goal.

**III. Goal Statement**

Encourage positive parenting that supports a healthy and age appropriate lifestyle for preschoolers.

**Objective 2011**

Educate families on age appropriate media for preschoolers and the effects of media on physical and emotional health.

**Objective 2012**

Educate parents and staff on age appropriate social behavior for preschoolers.

**Objective 2013**

Review during teacher and family service workers home visits, weekly Team meetings and parent meetings to assess progress on goal.

Track on individual child anecdotal observations.

**BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
NOVEMBER 13, 2012**

A regular meeting of the Enfield Board of Education was held at Henry Barnard Elementary School in the Board Conference Room, located at 27 Shaker Road, Enfield, CT on November 13, 2012.

1. **CALL TO ORDER:** The meeting was called to order at 7:34 PM by Chairman Neville.
2. **INVOCATION OR MOMENT OF SILENCE:** Donna Szewczak
3. **PLEDGE OF ALLEGIANCE:** Donna Szewczak
4. **FIRE EVACUATION ANNOUNCEMENT:** Chairman Neville announced the fire evacuation announcement.
5. **ROLL CALL:**

**MEMBERS PRESENT:** Charles Johnson, Vin Grady, Donna Szewczak, Joyce Hall, Jennifer Rancourt, and Timothy Neville

**MEMBERS ABSENT:** Tina LeBlanc and Kevin Fealy

**ALSO PRESENT:** Dr. Jeffrey Schumann, Superintendent; Mr. Christopher Drezek, Deputy Superintendent; EHS Student Representative Brandon Andexler and FHS Student Representative Katie Saltzgeber

6. **BOARD GUESTS** - None
7. **SUPERINTENDENT'S REPORT**

- a. Mid Term Assessment Week – Jill Krieger

Dr. Schumann stated Enfield High School Principal Mrs. Krieger is here tonight to give an update on midterm assessment week for both Enfield High School and Enrico Fermi High School. Mrs. Krieger and Mr. Newton have discussed a new focus for midterms.

Mrs. Krieger appreciates being here tonight. She truly enjoys being at Enfield High School and thanked the Board for the phenomenal opportunity and believes it is the right fit.

Mrs. Krieger stated that both she and Mr. Newton worked on the midterm assessment along with Ms. McKernan. Exams will now be done differently. We wanted to use the day in the best possible way without overloading the amount of student exams taken in a single day. Benchmarks will now be used for students in grade 9 and 10.

Mrs. Krieger reviewed the midyear exam schedule, benchmarks and performance based assessments.

Mr. Jonaitis asked if additional time will be built into the schedule for English teachers to evaluate written exams. They spend the most time correcting exams. Mrs. Krieger stated the teachers can correct the exams on day 5 unless there will be make-ups being conducted on that day.

Mr. Jonaitis asked if any of the other teachers can fill in for the English teachers so they can have additional time to correct the exams. Mrs. Krieger stated teachers have expressed concerns about this last year. Each teacher will have 5 classes and 5 exams and each teacher will have 2 periods to correct exams. Mr. Jonaitis added this is something to keep an eye out for.

Mr. Johnson asked about reviews for the exams. Will the review take place the day before the exam?

Mrs. Krieger stated they would review prior to the exam or the day before the exam depending on what period the class is. Exams should start the day after Martin Luther King Jr. Day in January 2013, weather permitting. She believes the exams start on January 22<sup>nd</sup> and teachers would review for the exams prior to the start of the exams.

Mr. Johnson asked if there will be time for feedback on the exams on the last day during periods 5 and 7. Mrs. Krieger stated the only students coming in on the last day would be those that need to take a make-up exam. Reviews for those two periods can be done the next week.

Mrs. Rancourt asked if students have a study hall during the first period on each day can they come in late. Mrs. Krieger stated they can come in late.

Mrs. Szewczak stated the only students that will be in on day five would be those taking make-up exams. Mrs. Krieger stated they would hope to run a half day schedule on day 5 or two make-up exams.

Mrs. Szewczak asked if this will affect our 181 student days. Mrs. Krieger stated it would count as a day, just like any other day.

Chairman Neville asked when grades are due. Mrs. Krieger stated after the midterms have been corrected.

Mrs. Krieger reviewed the benchmark assessments and some of the performance based assessments for Earth Science, Art, World History, Marketing I, and Child Development.

Ms. Hall asked if performance based assessment tasks will be done individually or as a collective group. Mrs. Krieger stated it would be up to the teacher. Some can be done easily collaboratively and some would be done better individually.

Mr. Grady stated students are doing this now. Mrs. Krieger stated yes.

Mrs. Rancourt asked if grade 11 and 12 students will still have prep times during the exams. Mrs. Krieger stated yes, they will be able to do a number of different things during this time.

Chairman Neville asked if the final will be similar or different to the midterms – the same kind of structure. Mrs. Krieger stated they will be more traditional. We are preparing students for college and do not want to totally get away from this kind of a schedule structure.

Chairman Neville asked what the students think about this midterm schedule. Mrs. Krieger stated there was some panic from some of the students. They immediately came to her about the exam schedule. They have explained this schedule to them. Most students would like to get out early every day.

EHS Student Representative Brandon Andexler agreed with what Mrs. Krieger stated. He believes this is pretty similar to last year's schedule. The extra time to study will be helpful.

FHS Student Representative Katie Saltzgeber stated she likes the final exam schedule from last year. This is very similar. She asked about feedback from teachers for periods 1 and 7 exams. Mrs. Krieger stated we would end up with too many periods trying to schedule them all in. This would need to be done at a different time. Ms. Saltzgeber believes the review is more important than the feedback.

Mr. Johnson asked Ms. Saltzgeber if she would rather have a period 6 review. Ms. Saltzgeber stated yes. Mr. Johnson stated that would make more sense. He would also rather see the students have a review.

Chairman Neville has always had concerns about the students getting out early. It was also a

concern with transportation.

Ms. Hall asked about the reviews. Mrs. Krieger stated they could review prior to the exam or the students could be working on a benchmark during the time. Everyone will get a review. We could look at this again.

Chairman Neville added as you go through this process, you will assess it and make any necessary adjustments.

Chairman Neville thanked Mrs. Krieger.

- b. School Closings for Thanksgiving Break – as presented
- c. Superintendent’s Book Club – as presented

8. **AUDIENCES** - None

9. **UNFINISHED BUSINESS** - None

10. **NEW BUSINESS**

a. **2013 Graduation Discussion and Action if Any**

Chairman Neville stated that he asked for this item to be placed on the agenda for Board discussion and possible action. Last year’s graduations were two of the hottest. The heat was unbearable. This was discussed and the benefits for starting the graduation times an hour later. The parents running the safe graduations would not be concerned with a later start. They just need to know one way or the other. He would like to discuss this.

Mr. Grady moved, seconded by Mrs. Rancourt that the Enfield Board of Education approves the 7:00 PM graduation start times for both Enfield High School and Enrico Fermi High School.

**Discussion:**

Mr. Johnson does not have an issue with a 7:00 PM start time. A later start would work out better for him. The sun will set approximately around 8:30 PM during the last two weeks in June. He is not sure of what format Enfield High will use for graduations this year or if it will be different than what has been done in the past. EHS graduations typically took around an hour and a half. If we push the start time back, we will need to prepare for the darkness. Portable lighting will be needed for safety reasons. He would recommend pushing back the start time a half an hour to 6:30 PM. This would help with the darkness.

Mr. Jonaitis added using the lights on the fields and portable lighting would do the trick.

Mr. Johnson would like the pathways to the parking areas to be lit and handicap areas. People tend to hang around and congratulate each other after the graduation ceremony has concluded.

Mr. Jonaitis was not sure about the lighting that was used at the other schools on Election Day. We also need to do a better job directing people to the handicap spots. Chairman Neville added they were supposed to have signs for that. He agrees with Mr. Jonaitis that the lighting was problematic on Election Day.

Chairman Neville asked if Dr. Schumann has spoken to the principals about a later start for the graduations. Dr. Schumann stated they have discussed this and they will talk to the Safe Grad committee about this.

Mrs. Krieger stated she has spoken to their Safe Grad parents and they are also ok with this time change. They just need to know one way or the other.

Chairman Neville stated the Enrico Fermi graduation ceremony is usually done within an hour. The darkness was not an issue at Enrico Fermi. Enfield High's ceremony typically ran a bit longer and when the sun sets it does get darker quicker at Enfield High.

Mrs. Krieger stated that Dr. Schumann has spoken to both Mr. Newton and herself about the graduation ceremony and getting the students more involved with the ceremony and having both graduations looking more similar. At Enfield High, we have a group of 12 seniors called the Principal's Senior Advisory Council. This is a resource we will use when we meet with Dr. Schumann on November 26<sup>th</sup>. She will work with everyone so the graduation ceremony will be a meaningful event for everyone.

Dr. Schumann stated he will meet with a similar group on November 27<sup>th</sup> at Enrico Fermi to get their input on the graduation ceremony.

Mr. Grady asked how two student representatives feel about a later start time for the graduations.

Mr. Andexler stated he has been to quite a few graduations and it has been hot. His only concern would be for photos and videos being taken and the quality of the pictures if it is too dark.

Mr. Johnson stated that could be a concern for the last few graduates with the sun setting. It will start to get dark and lights would help with this.

Mrs. Rancourt added the photos from night football games come out ok. She does not see this being a problem.

Mrs. Szewczak stated this would be kind of neat having the graduations later. Ms. Hall added it would be another expense to run the lights at night. Both Mrs. Szewczak and Chairman Neville stated we use them for games, why not for graduations.

Mrs. Szewczak stated Council members last year wanted to know why we didn't start the graduations at least 45 minutes later to avoid the sun beating down on you. Once the sun settles, it is much cooler.

Mr. Johnson recommends moving the graduation start time to 6:30 PM. We will need to make sure we have adequate lighting. We do not want to see someone get hurt.

Mr. Grady stated they had portable lighting on Election Day for the same reason. The Fire Department has lighting also. Mr. Johnson asked if it could be used. Mr. Grady does not believe it couldn't be used. You would just need to ask the Fire Department in both districts. He is sure it could be arranged.

Mr. Johnson believes with the football field lighting and additional portable lighting we would be covered adequately.

Mr. Jonaitis stated you can still see at 9:00 PM. Watch the sun 2 weeks prior to the graduation ceremony. Maybe you can flip flop a couple of the items in the ceremony to work around the darkness. Give the diplomas out earlier.

Chairman Neville agrees it is worth a try.

A vote by **roll-call 7-0-0** passed unanimously.

## **11. BOARD COMMITTEE REPORTS**

Ms. Hall asked Board members if they had looked at the CABA resolution booklet that was sent out. She will attend the CABA Delegate Assembly on Thursday, November 15<sup>th</sup>. The resolutions will be



discussed at the Delegate Assembly. Please let her know if there are any particular items you are interested in.

Chairman Neville added that Ms. Hall will represent us at the Delegate Assembly and he is sure she will represent us well.

## **12. BOARD MEMBER COMMENTS**

FHS Student Representative Katie Saltzgeber stated on November 5<sup>th</sup> we held our NHS induction. We now have 68 members. The Fermi Lamplighters will host the production of "Squad Room" on Friday, November 16<sup>th</sup> at 7:00 PM and on Saturday, November 17<sup>th</sup> at 2:00 and 7:00 PM. Dr. Schumann will address senior class officers on November 27<sup>th</sup>.

EHS Student Representative Brandon Andexler stated unfortunately the girls soccer team lost in State Championship Quarter Finals. The youth vote events held had a good turnout. The Rachel's challenge program continues at EHS. They held a "Shake It Up" where members would sit with different people during lunch.

Mr. Jonaitis thanked the members of PAC and the public for voting on the high school consolidation referendum. A lot of hard work went into this and he was glad the public voted for this.

Mr. Jonaitis is concerned with some of the suspensions received for in-school and out-of-school suspensions and the amount of time for the suspension at JFK, EHS and FHS. Being an ex-teacher, this bothers him. He would like to see something done to change the student's behavior. Some of the offenses are serious. The students need to know that this will not be tolerated. We need to draw a line and change this. Maybe we should offer a quarter-class for the disruptive students. We need to do something.

Mr. Jonaitis added that he does not like having the Board Member comments at the end of the agenda. He would like to see this changed back.

Mr. Jonaitis would like the superintendent to look into negotiations being done in public session for both the ETA and the ESAA negotiations. He is not sure if this can be done legally in the public. We are here to represent the public and would like this done in the open.

Mrs. Rancourt attended the November 3<sup>rd</sup> CT Loves to Read Day. Both her son and Mrs. LeBlanc's son read. It was a wonderful event. Enfield High School held their Safe Grad Auction. Mrs. Leitao did a wonderful job. Elementary parent and teacher conferences will be held this week. The EHS Football team will hold an event at the Golden Gavel. EFEE will hold an event at Barnes and Noble on Saturday, November 17<sup>th</sup>. You can purchase your Superintendent's Book Club book on Saturday.

Mrs. Rancourt congratulated the members of PAC for the referendum being passed. It was wonderful to see them when they found out the referendum passed. They all worked extremely hard on this.

Ms. Hall stated in the past when she has given the Head Start report, she has praised the parents for their involvement. One of the Head Start Parents has been selected as a recipient of the 2012 Parental Involvement Recognition Award. This is given by the State Education Resource Center also known as SERC and the CT Parent Information and Resource Center also known as CTPIRC. Mrs. Jennifer Moncuse is an active Head Start parent and is also involved in KITE. She well deserves this award. Ms. Hall congratulated her for her continued involvement.

Chairman Neville stated that maybe she could come to a Board meeting sometime in the future.

Mrs. Szewczak stated the Memorial playground has been open.

Ms. Hall asked about the Crandall playground. Chairman Neville believes the playgrounds have been repaired and are open. He believes they will evaluate the other playgrounds and will determine the

needs. Dr. Schumann stated that is correct and a discussion will take place.

Mr. Johnson reminded everyone about the Wreaths Across America Program and they are still accepting orders to place wreaths on the gravesites for Veteran's. This is a great program.

Mr. Grady stated Parkman will hold a fundraiser at Barnes and Noble on December 1<sup>st</sup>. They will start their One Book; One School Program will start on December 1<sup>st</sup>. The Wreaths Across America Program at Parkman will be held on December 11<sup>th</sup>. He knows space is a concern, but would still like to see the schools come out and support this program. There will be a program held at the King Street Cemetery on December 15<sup>th</sup>. This is a great program.

Mr. Grady stated Enfield High will hold a football game on Thanksgiving. They will play against SMSA (Sports & Medical Sciences Academy) starting at 10:00 AM. Mr. Grady would also like to thank the members of PAC for all of your hard work with the referendum. He also wished fellow Board member Mrs. LeBlanc a speedy recovery.

Chairman Neville attended the First Readers Ceremony. Both Dr. Schumann and Mr. Drezek did a great job. He also attended CT Loves to Read Day at Barnes & Noble. It was great seeing Mayor Kaupin and Senator Kissel read to the kids. The kids were great and there was a nice audience there.

Chairman Neville thanked Barnes and Noble. They supported us and provided gift cards for the students involved during the CT Loves to Read Day. They also put together a program where you can purchase books and they will deliver them. He gave Board members a sample card from the program. The proceeds from this will benefit KITE. EFEE does something similar to this.

Chairman Neville stated that he along with Mr. Grady and Mrs. Szewczak attended the Chamber of Commerce Breakfast that honored Dr. Schumann as a guest speaker. His presentation was superb. It really captured what we are about as an educational program. It showed where we are coming from and where we are going and highlights the building renovation and STEAM program. He would like to see this happen again. The public would benefit from seeing this presentation. He would like to see this placed on E-TV or at an upcoming Board meeting. The presentation is around 5-10 minutes long.

Chairman Neville thanked the public for supporting the high school referendum. We all felt this would be good for the community. The referendum passed 2:1. The combined non-partisan approach shows what we can do when we all work together. Every elected official worked together on this.

Chairman Neville walked in the Veteran's Parade. We are one of the few towns that has a parade. This town supports the Veteran's and is very patriotic. This is a big job to put on this event. The bands were outstanding. The reception for the parade goers was truly amazing. He thanked the Town for having this.

Chairman Neville wished everyone a happy Thanksgiving. He also hopes that Enfield High will win the Football game.

### **13. APPROVAL OF MINUTES**

Mr. Grady moved, seconded by Mrs. Szewczak that the Regular Meeting minutes of October 23, 2012 be approved. A vote by **show-of-hands 7-0-0** passed unanimously.

### **14. APPROVAL OF ACCOUNTS PAYROLL - None**

### **15. CORRESPONDENCE AND COMMUNICATIONS - None**

### **16. EXECUTIVE SESSION**

Mr. Grady moved, seconded by Mr. Johnson that the Board enters into Executive Session for Matter(s) Related to Collective Bargaining Unit(s) at 8:35 PM.

The Board reconvened to the Superintendent's Office for the Executive Session.

Joining the Board in Executive Session were Dr. Schumann, Mr. Drezek and Mr. Coleman.

The Executive Session ended at 9:35 PM. No Board action occurred while in Executive Session.

**17. ADJOURNMENT**

Mr. Grady moved, seconded by Mrs. Szewczak to adjourn the Regular Meeting of November 13, 2012.

All ayes, motion passed unanimously.

Meeting stood adjourned at 9:35 PM.

Donna Szewczak  
Secretary  
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary