

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

Agenda

Date: 08/27/13

**Time-Place: Council Chambers
820 Enfield Street
Enfield, CT
7:00 PM Regular Meeting**

- 1. Call to Order – 7:00 PM**
- 2. Invocation or Moment of Silence – Kevin Fealy**
- 3. Pledge of Allegiance – Kevin Fealy**
- 4. Fire Evacuation Announcement**
- 5. Roll Call**
- 6. Board Guest(s)**
- 7. Superintendent’s Report**
 - a. School Climate Presentation**
 - b. Goals Review**
 - c. Staff Convocation & Professional Development**
 - d. Michael Dorn Presentation**
 - e. Back to School**
 - f. Grants Report**
 - g. Personnel Report**
- 8. Audiences**
- 9. Unfinished Business**
- 10. New Business**
 - a. Action if any, Regarding Technology Grant Application**
 - b. Action, if any, Regarding Teen Leadership II Program**
 - c. Action, if any, Regarding Matter(s) Related to Personnel**
- 11. Board Committee Reports**
- 12. Board Members’ Comments**
- 13. Approval of Minutes: Regular Meeting Minutes – July 9, 2013; Special Meeting Minutes – July 23, 2013 and Special Meeting Minutes – August 13, 2013**
- 14. Approval of Accounts and Payroll**
- 15. Correspondence and Communications**
- 16. Executive Session**
 - a. Matter(s) Related to Personnel**
 - b. Matter(s) Related to Collective Bargaining**
- 17. Adjournment**

<p><i>Special Note:</i></p> <p><i>The Board will address Item 10c after Item 16, if needed.</i></p>



ENFIELD PUBLIC SCHOOLS

27 SHAKER ROAD · ENFIELD, CONNECTICUT 06082
TEL: 860.253.6500 · FAX 860.253.6510 · WWW.ENFIELDSCHOOLS.ORG

Date: August 27, 2013
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Superintendent's Report

- a. **School Climate Presentation:** Dave Bechtel, from Cross Sector Consulting in New Haven is here to present an overview of the school climate survey findings. The survey was mailed to all families with children attending Pre-K through grade eight in May 2013. The results have been analyzed and will be used by school climate committees to make informed decisions going forward in 2013-14.
- b. **Goals Review:** At this time, I will present to the Board an overview of the information shared today at the staff convocation on the goals and accomplishments of the school district.
- c. **Staff Convocation & Professional Development:** Early today, staff attended a convocation welcoming them back. Students performed before and during the convocation. Several elected officials addressed faculty and staff and I delivered my second back-to-school greeting and message. At the conclusion of the convocation, principals and their staff returned to their schools for building level meetings.

On August 28th and 29th, all staff will participate in a variety of professional learning activities in all schools across the district.

- d. **Michael Dorn Presentation:** Enfield Public Schools and the Town of Enfield will host national security expert Michael Dorn to present his thoughts on a holistic approach to school security. Members of the Enfield Community are encouraged to attend this presentation "School Safety, Its Everybody's Business" on Wednesday, August 28th at 7:00 PM in the Enfield High School Auditorium.
- e. **Back to School:** The first day of school for students is Tuesday, September 3rd. Bus routes have been posted on the district website at www.enfieldschools.org under the heading of District Information – Transportation. Bus routes can also be found in the back-to-school sections of area newspapers, at each EPS school, Angelo Lamagna Activity Center, Enfield Public Library and Pearl Street Library.

As a reminder, all district offices and schools will be closed on Monday, September 2nd for Labor Day.

- f. **Grants Report:** A copy of the grants update can be found in your packet.
- g. **Personnel Report:** The report through August 23, 2013 is also included in your packet.



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Date: August 27, 2013
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Action if any, Regarding Technology Grant Application

Our Chief Academic Officer, Anne McKernan and Chief Education Technology Officer, Guy Bourassa and has collaboratively worked on a grant proposal from the State of Connecticut Department of Education Technology – Technology Investments to Implement Common Core State Standards and Administer Common Core aligned Assessments, Specifically Smarter Balanced Assessments for 2013-14.

Due to time constraints required for submitting the Technology Grant Application, Chairman Neville endorsed the application proposal on August 15, 2013 and noted on the cover page of the grant (enclosed in your packet) the full Board would address this at the August 27th Board meeting.

Ms. McKernan is present tonight and is available to answer any questions the Board may have regarding this grant.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding Technology Grant Application as presented.



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Date: August 27, 2013
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Action if any, Regarding Teen Leadership II Program

The Curriculum Committee met during March 2013 and discussed the proposed Teen Leadership II Program and is endorsing this curriculum addition. The attached memo lists the beneficial reasons for the additional course.

Mr. O'Brien, K-12 Physical Education & Health Department Chairperson; Enfield High Principal, Mrs. Krieger; Enrico Fermi Principal, Mr. Newton; and Teen Leadership Teachers, Mr. Dube and Ms. Piela are here to address any questions Board members may have regarding the proposed Teen Leadership II Program.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the Teen Leadership II Program as presented.



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Date: August 27, 2013
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Action if any, Regarding Matter(s) Related to Personnel

The Board has the need to enter into Executive Session prior to addressing this item.

Therefore, the Board of Education may take any action(s) deemed appropriate regarding Matter(s) Related to Personnel.



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Date: August 27, 2013
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Executive Session

The Board of Education needs to discuss the following item:

- Matter(s) Related to Personnel
- Matter(s) Related to Collective Bargaining

Therefore, I recommend that the Enfield Board of Education enter into executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present and voting is required. Board members can relocate to the Enfield Room for the executive session.

Enfield School Climate Survey, June 2013 Overview of Survey Findings

Introduction

Background on the School Climate Survey

In May 2013, Enfield Public Schools conducted a second annual survey focused on school climate and parent engagement in their children's education. The survey can inform school improvement efforts and Enfield's community-wide efforts to ensure that Enfield children are healthy, safe, live in thriving families, and gain the skills to succeed both in school and life (see www.enfieldkite.org for details on Enfield's Comprehensive Early Childhood Plan).

A School Climate Committee composed of district administrators, school administrators, parents and town staff developed the survey. The committee started with the 2012 survey and included questions for parent surveys utilized in other school districts and national programs such as the National Network of Partnership Schools. Surveys were mailed to all parents in May 2013, and parents were given approximately one week to return surveys to their school or the district office.

Survey Response Rates and Limitations

A total of 520 surveys were returned as of June 4, 2013.¹ Overall, approximately 1 in 7 parents (14%) completed surveys. The response rate was comparable to 2012 for parents of middle school students, but much lower for parents of children in primary and intermediate schools (24% in 2012 vs. 15% in 2013). This may be due to a higher interest in providing feedback on the reorganization process last year.

The survey respondents were slightly more homogeneous than the overall school populations in terms of income levels and race/ethnicity (see charts for comparisons). This fact, combined with the low response rate, limits the ability to generalize the findings to all parents. While these surveys reflect the view of hundreds of Enfield parents and families, it may not accurately reflect the views of all parents. Survey results can identify issues of concern for many parents, but the percent of all parents holding these concerns may be different from survey findings.

Overview of Report

The main body of the report presents key survey findings along with conclusions and potential next steps. Charts that show findings by item are attached at the end of the report.

¹ Note that the district continued to receive surveys after June 4, which have not been included in this analysis.

Enfield School Climate Survey, June 2013

Overview of Survey Findings

Key Survey Findings

Primary and Intermediate Schools

- **Positive School Climate.** As in 2012, parents rated the school climate highly. On most items, 70% or more of parents agreed or strongly agreed parents that their school engaged families, communicated well with families, addressed issues fairly, treated students and families with respect, and promoted a positive learning environment. 92% agreed or strongly agreed that “my child is learning a lot in school this year” and 90% agreed or strongly agreed that “I feel welcome at this school.”
- **Safe Schools.** 92% of respondents agreed or strongly agreed that “my child is safe at this school.”
- **Higher Ratings for Primary Schools.** Parents of students in primary schools (Barnard, Enfield Street, Hale, and Memorial) generally had more positive views of school climate than parents in the intermediate school (Crandall, Parkman, and Whitney). This is not surprising; there is much evidence that parent engagement (and school outreach to families) decreases as students reach higher grades, and that discipline / climate is more challenging in the intermediate and middle school grades.
- **Improved Ratings for Bus Transportation.** Parents had generally positive views of bus transportation, with 92% agreeing that “my child feels safe on the school bus” and 71% agreeing that “I am satisfied with the bus service to school.” This is a major improvement from 2012, when only 51% of parents agreed or strongly agreed that they were satisfied with bus service.
- **Parent Involvement.** Parents reported a great deal of involvement in their children’s education at home. For parents of primary school students, 82% reported reading to or with their child “every day / most days” and 92% reported helping with homework every day / most days. Parents of intermediate school students reported lower levels of reading to or with their children (46% every day/most days) but the 92% helped with homework every day/most days. The vast majority of parents (90%+) reported visiting the school or attending school events at least “once in a while.”

The charts and tables at the end of this report show detailed findings by survey item.

Enfield School Climate Survey, June 2013

Overview of Survey Findings

John F. Kennedy Middle School

- **Welcoming School.** Most parents agreed that the school welcomes families and offers opportunities for families to participate. 75% agreed or strongly agreed that they feel welcome at school, 69% agreed that adults at the school treat students with respect, and 65% feel welcome to participate on the school PTO.
- **Clear and Timely Communication with Parents.** Most parents agreed or strongly agreed that the school returns phone calls and emails in a timely manner (84%), clearly communicates its expectations for their child's learning (66%), and clearly communicates expectations for their child's learning (66%). Only 35% agreed that "my child's teacher(s) contacts me to say good things about my child" which may reflect a broader norm in schools to contact parents primarily when there is a problem.
- **Many Parents Reported Concerns about Bullying / Safety.** Nearly 4 in 10 parents (39%) disagreed that "the school is doing a good job of creating a climate that discourages / helps prevent bullying." These parents were much more likely to also disagree that their child is safe at school (see "Perception of School Safety and Bullying" chart for details).
- **Positive Views of Learning Environment.** Most parents (73%+) agreed or strongly agreed that the school environment encourages learning, teachers care about their child and "the school has high academic expectations for my child." A smaller majority, 61%, agreed or strongly agreed that "my child is safe at this school."
- **Most Parents Satisfied with Bus Transportation.** For parents of students who regularly rode the bus, 86% agreed that their child feels safe on the bus. Overall, 82% were satisfied with bus service to school and 27% were not satisfied.
- **Parent Involvement.** Parent involvement typically changes as children enter middle school, which is reflected in the survey findings. Parents reported more discussions with their children about schoolwork vs. helping with schoolwork. Compared with the elementary schools, fewer parents read with their child (17%), help with home homework (41%), or help children prepare for tests (33%) "every day / most days." However, most parents check to see that homework is completed (72%), ask how their child is doing in school (77%), and review and discuss schoolwork (71%) every day/most days.

The charts and tables at the end of this report show detailed findings by survey item.

Enfield School Climate Survey, June 2013

Overview of Survey Findings

Conclusions and Next Steps

Survey Themes

The survey findings indicate that most families have **positive views** of their children's schools. A majority of respondents agreed that schools welcome and communicate effectively with families, treat students and families fairly and with respect, and maintain a positive learning environment and school climate. Most parents also viewed their school as safe places for their children.

A higher proportion of middle school parents reported concerns about bullying. Only 48% of parents agreed or strongly agreed that the school is doing a good job of creating a climate that helps prevent bullying.

It appears that Enfield has successfully addressed challenges with **bus transportation** that were reported in the 2012 survey. The vast majority of parents (79%) were satisfied with bus transportation this year.

Parents reported **high levels of involvement** in their children's education, with more direct involvement in reading and school work at the primary grades. There is a wealth of research that family engagement at home positively affects student achievement.² And while these figures are based on parent self-reports, they do reflect parent perceptions of the ways they support their children's success in school.

Next Steps


As noted earlier, survey findings may not reflect the views of all Enfield parents. In future surveys, the district can take a range of actions to improve the response rates, through increased publicity and outreach to families, coordinating survey completion with popular school events, and/or investigating on-line surveys.³

The findings do identify issues of concern for a large number of parents. How the district and individual schools respond will depend on the issue raised:

1. **Understand the issue or challenge better.** In some cases, the district or school may need to understand "the story behind the numbers." This could involve follow-up meetings or focus groups with families, surveys that collect in-depth information on the topic or information from other stakeholders (e.g., teachers, staff, community), or establishment of a task force to explore and address the issue.
2. **Explore age-specific options.** Parent engagement changes as children age. For example, the middle school might focus on how parents can support transitions (e.g., to middle school, from middle school to high school) or offer workshops on how puberty affects children.

² See for example, "A New Wave of Evidence" (<http://www.sedl.org/connections/resources/evidence.pdf>) and "The Impact of Parent Involvement, Parental Support and Family Education on Pupil Achievement and Adjustment: A Review of Literature" (<http://www.dfes.gov.uk/research/data/uploadfiles/RR433.pdf>).


³ Note that allowing completion at school events and on-line may necessitate assigning unique identifiers for each survey. This would ensure that only one survey is completed per child, but would increase the costs for administering the survey.



Enfield School Climate Survey, June 2013

Overview of Survey Findings


Produced by Cross Sector Consulting, LLP 1



Introduction

- Second annual survey of parents of students in primary, intermediate and middle schools
- Surveyed parents in May 2013 on school climate and parent engagement in their children's education
- Inform school improvement and Enfield Early Childhood Plan


Produced by Cross Sector Consulting, LLP 2



Response Rate

- 520 surveys returned
- Approximately 1 in 7 parents returned surveys (14%)
- Lower response rate than 2012 survey, particularly for PreK – Grade 5 schools (24% in 2012 vs. 15% in 2013)
- Fairly representative of parents in the district (income, race/ethnicity)

Produced by Cross Sector Consulting, LLP 3



Limitations

- Low response rate limits extent we can assess how representative survey respondents are of overall parent population
- Surveys reflect the view of hundreds of Enfield parents, may not accurately reflect the views of all parents

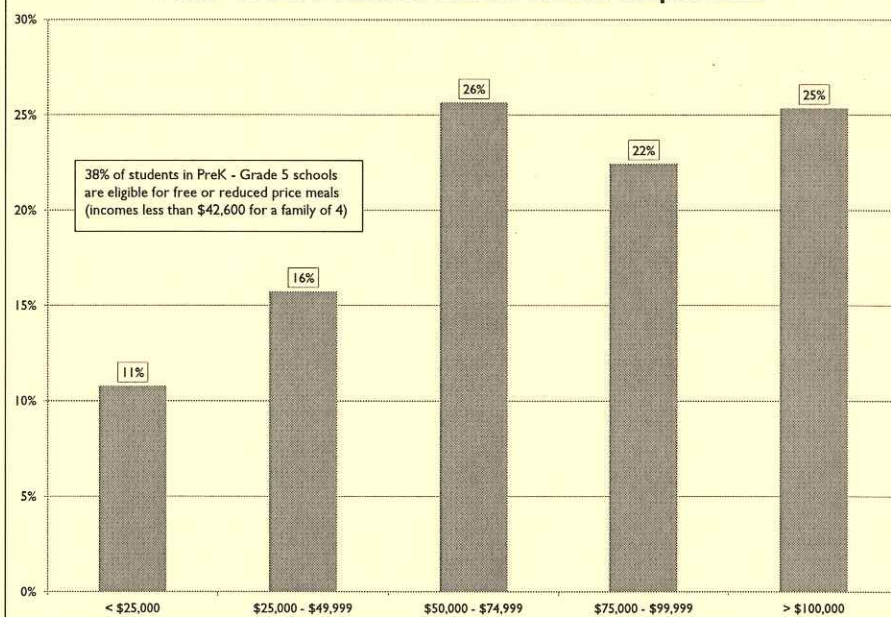
Produced by Cross Sector Consulting, LLP 4

Survey Findings: Primary and Intermediate Schools

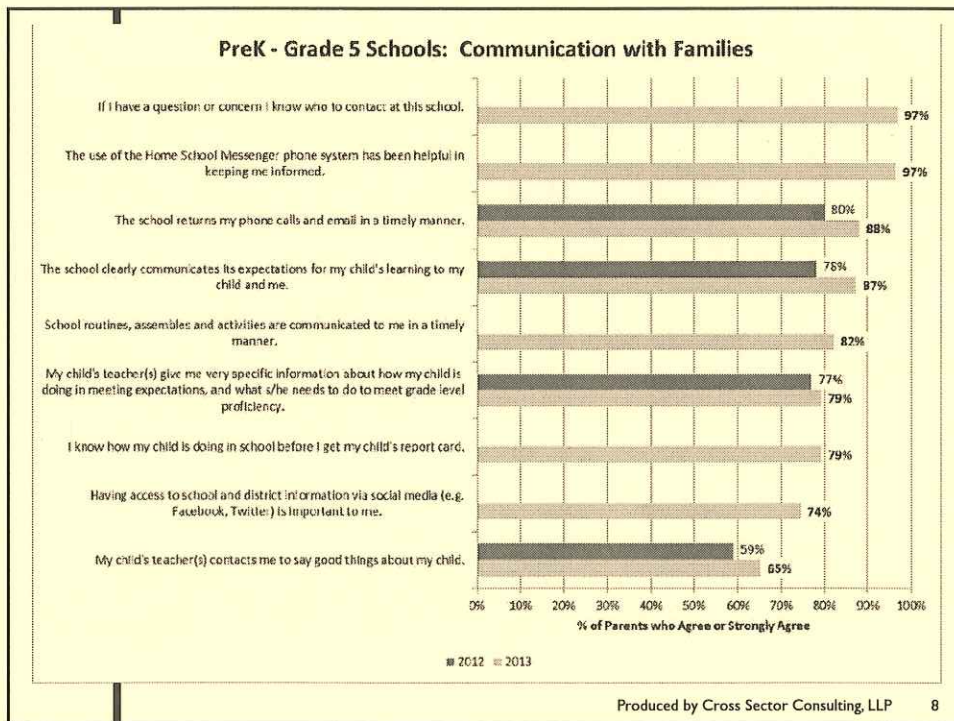
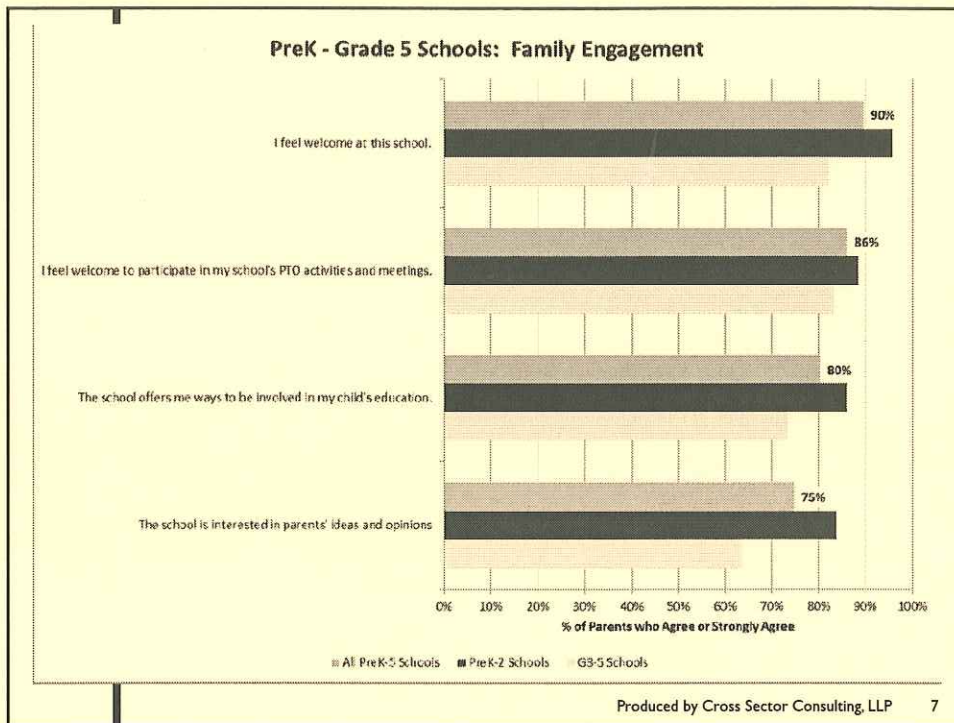
- Positive School Climate
- Higher Ratings for Primary Schools
- Safe Schools
- Improved Ratings for Bus Transportation
- High Reported Parent Involvement at Home

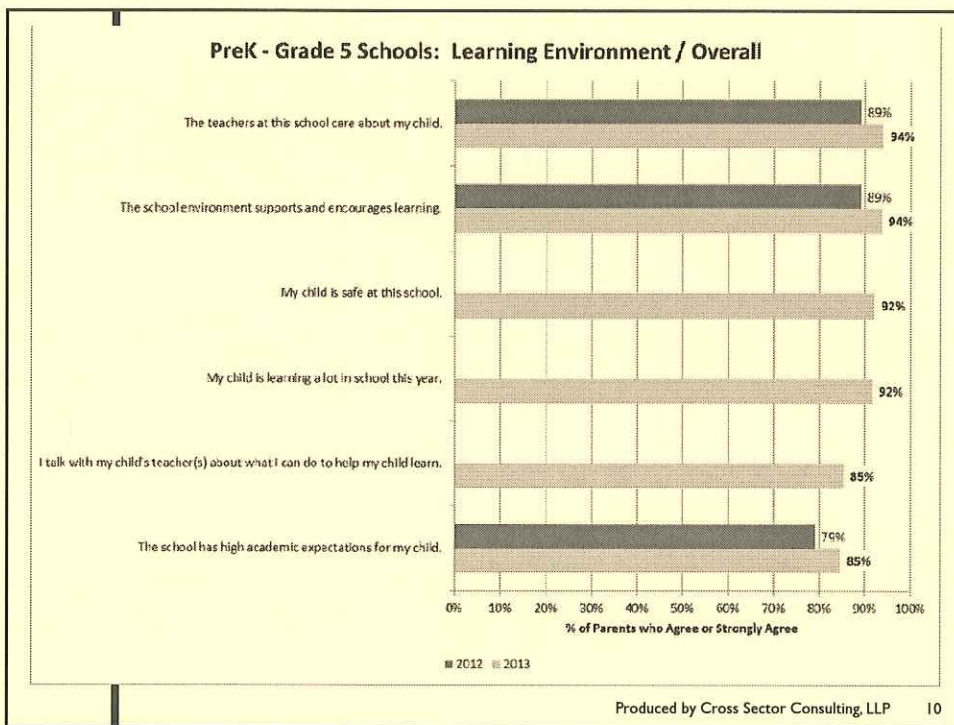
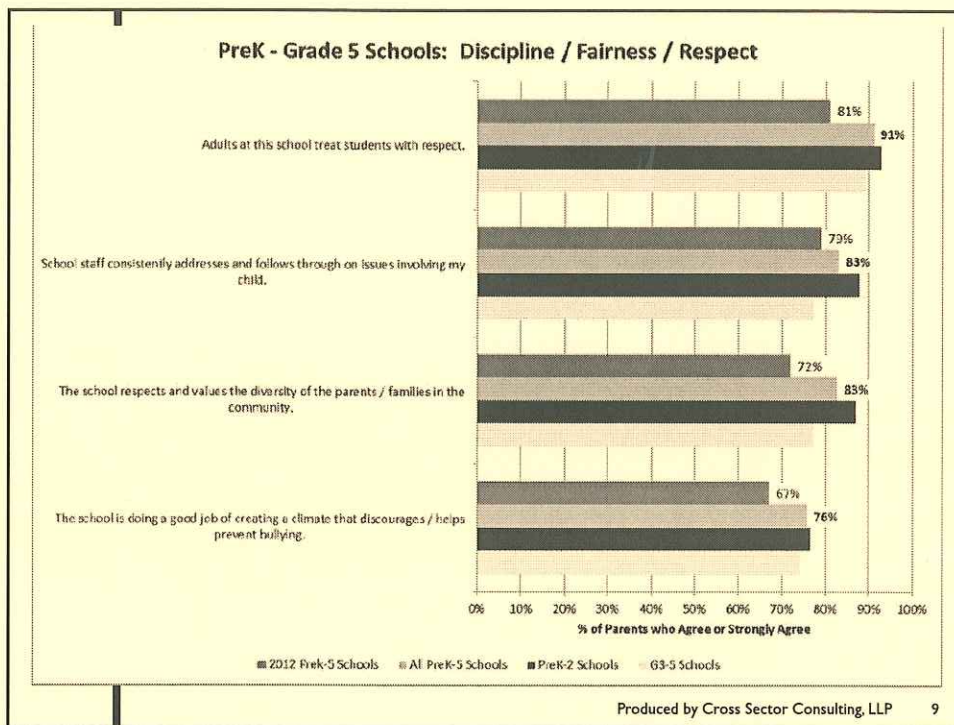
Produced by Cross Sector Consulting, LLP 5

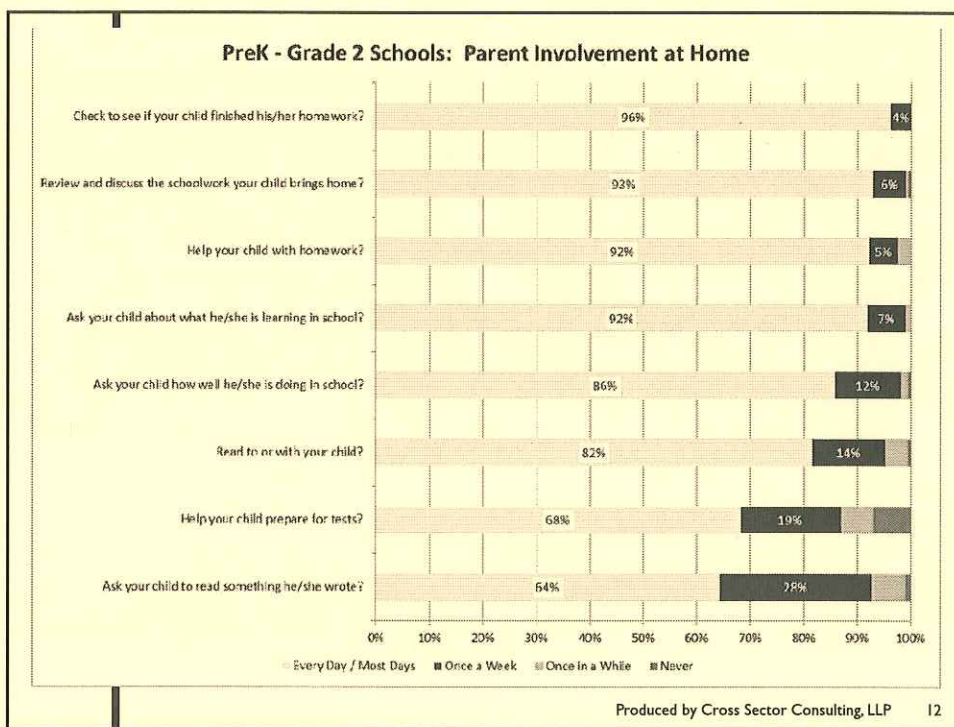
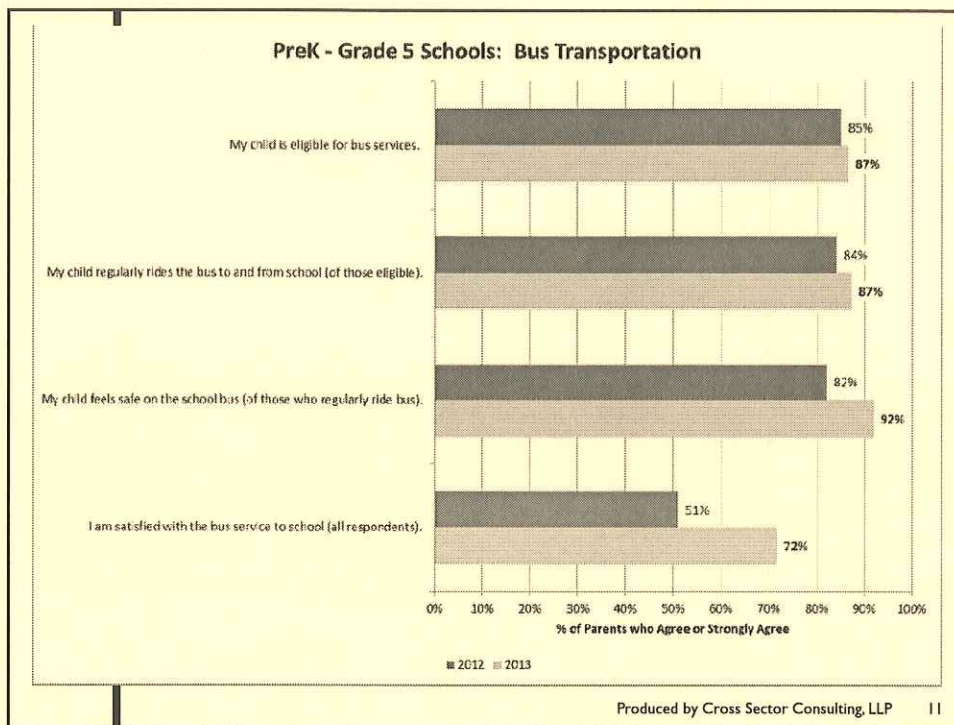
PreK - Grade 5 Schools: Income Level of Respondents

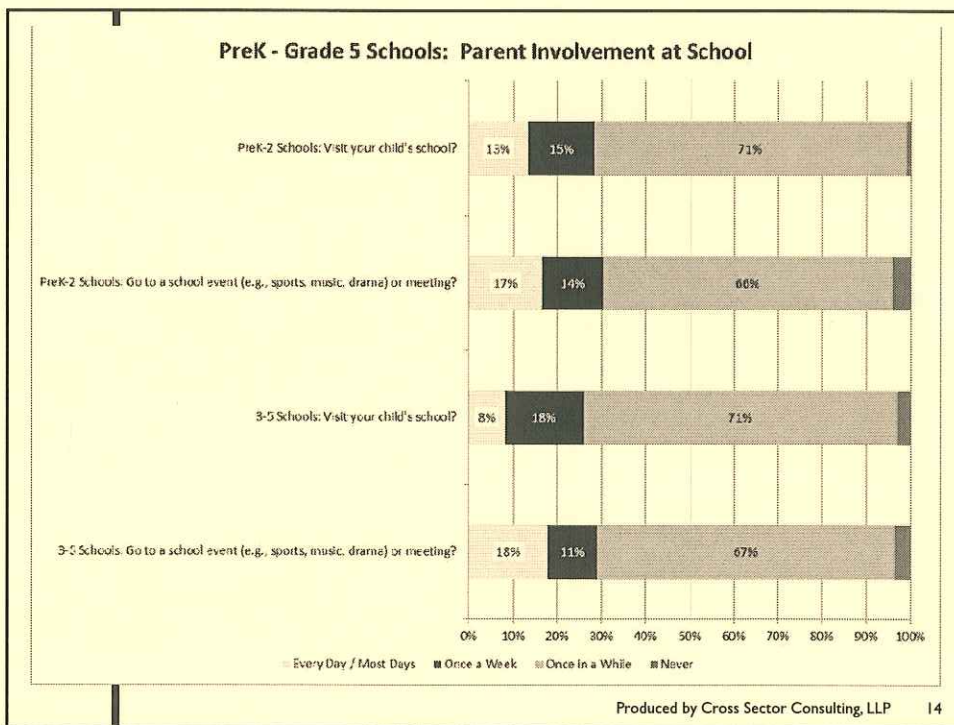
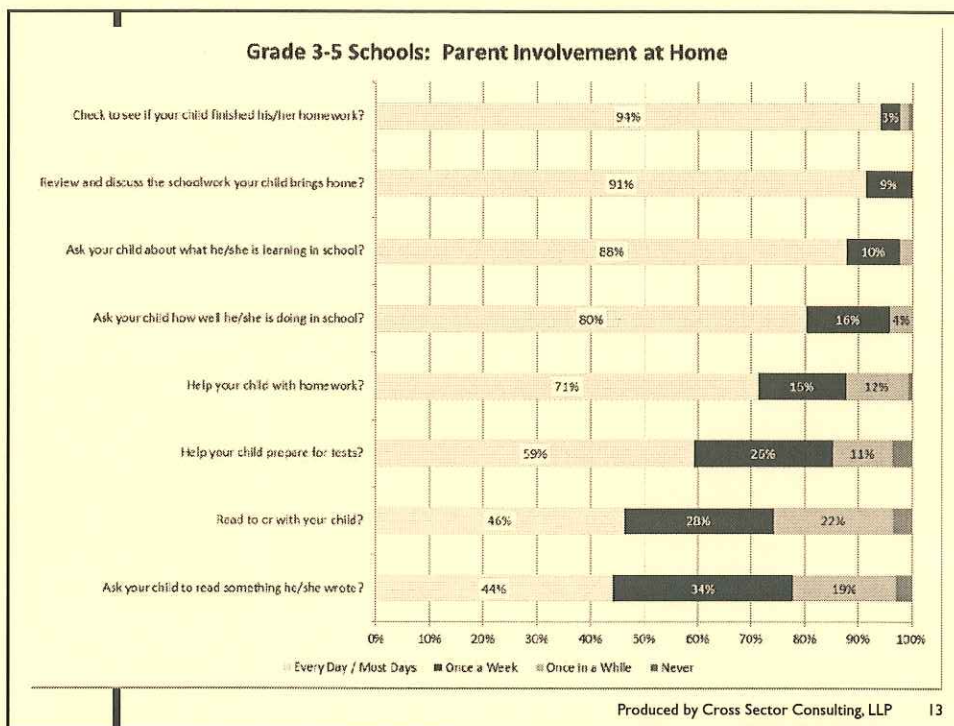


Produced by Cross Sector Consulting, LLP 6





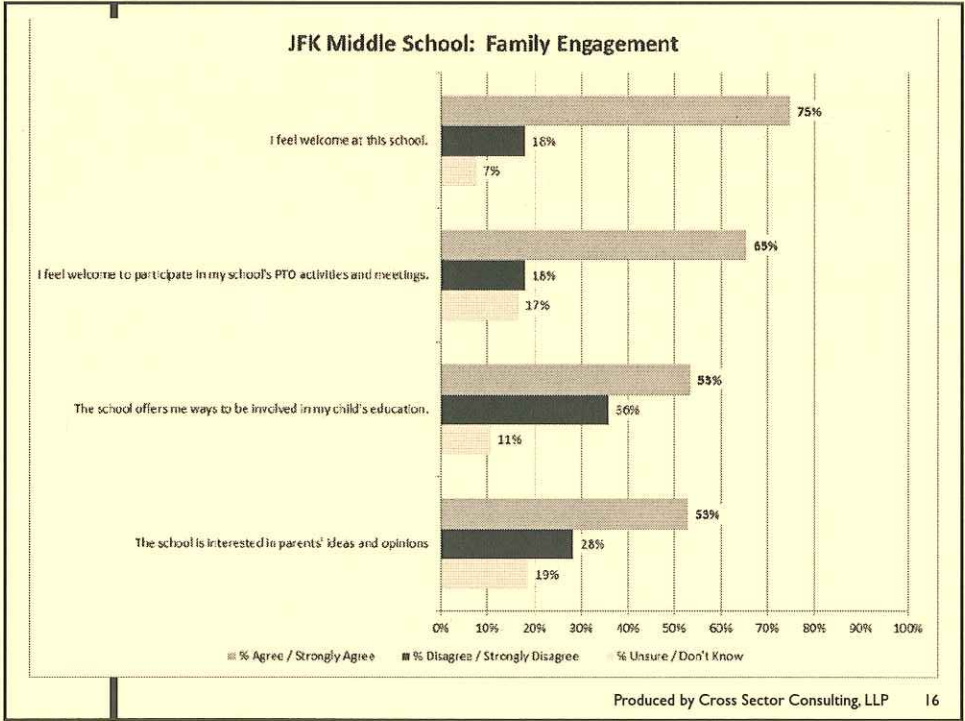


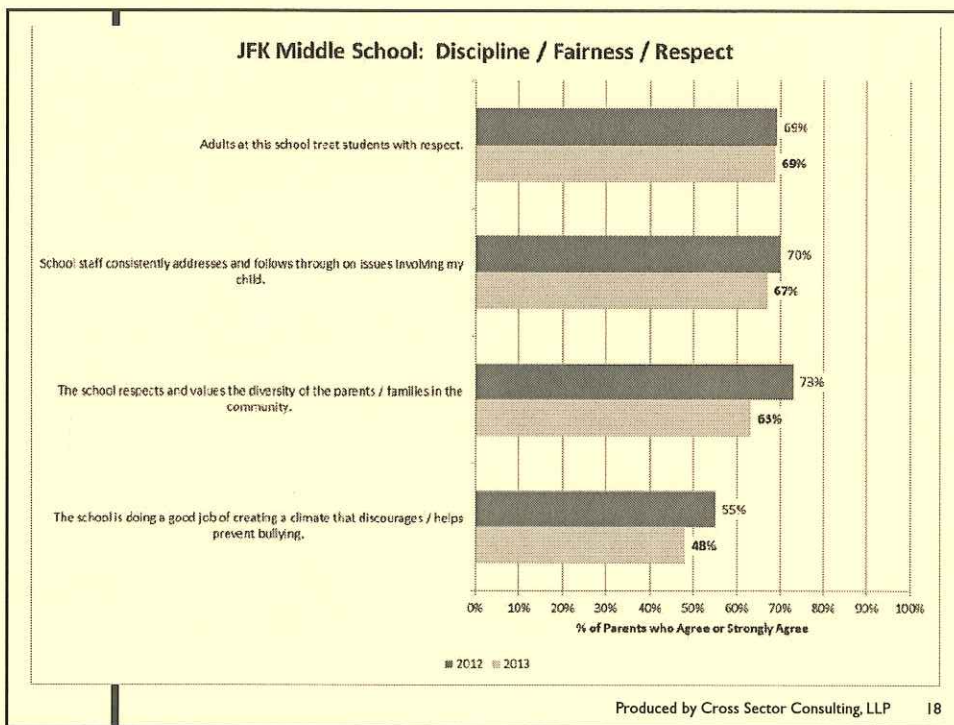
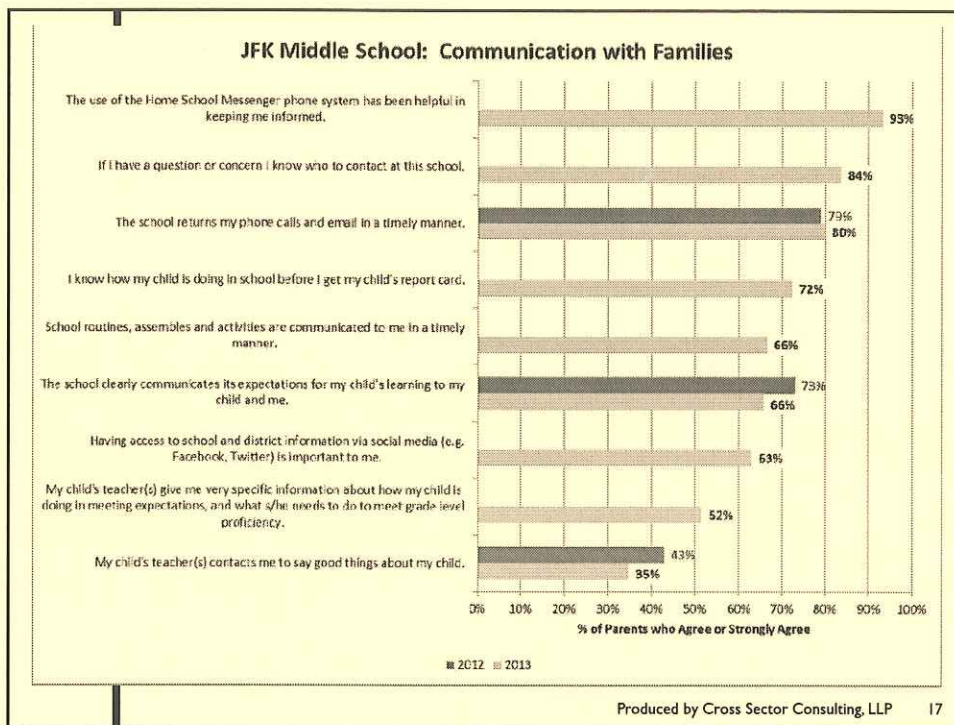


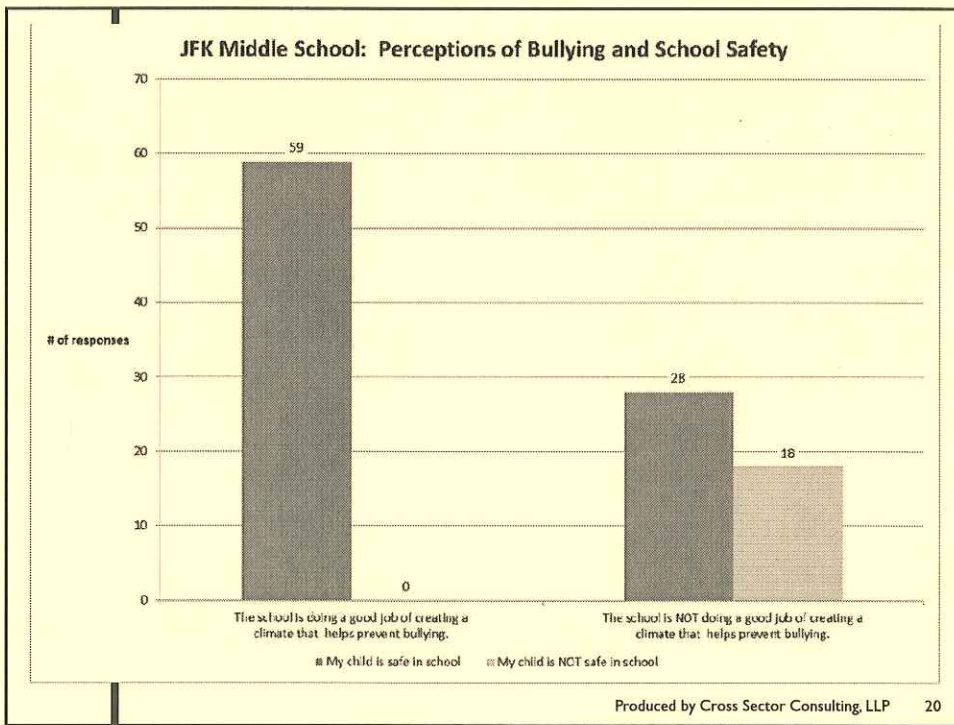
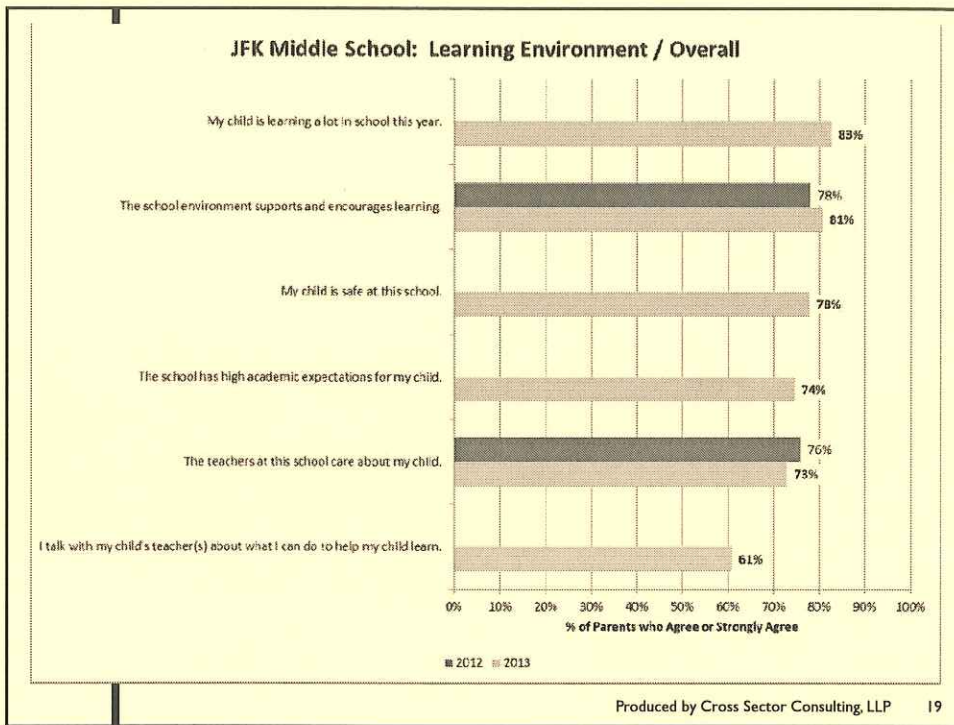
Survey Findings: John F. Kennedy Middle School

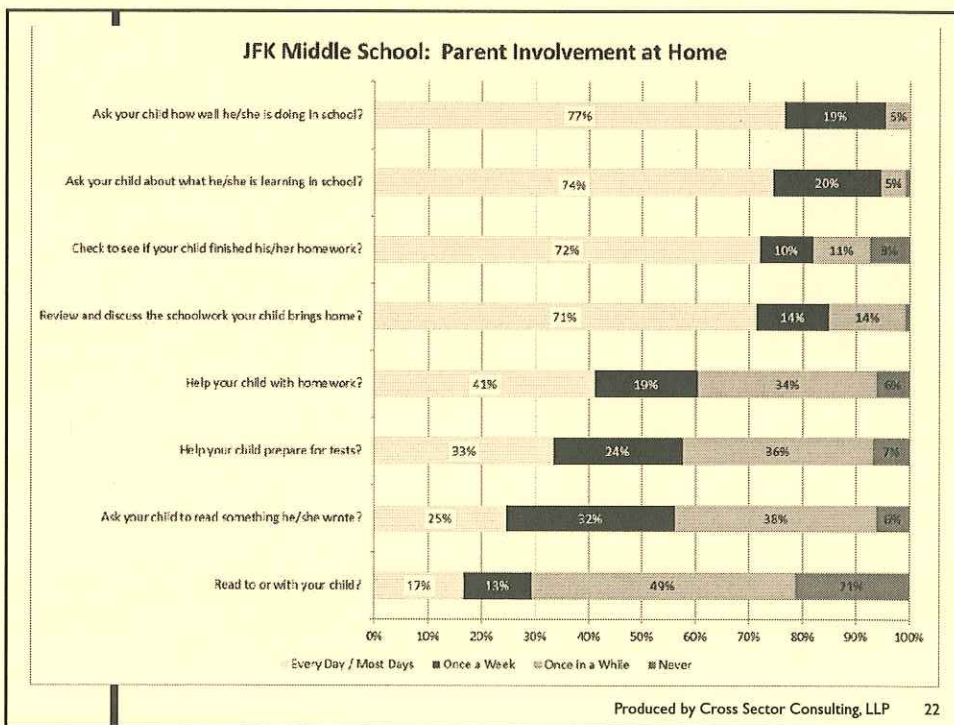
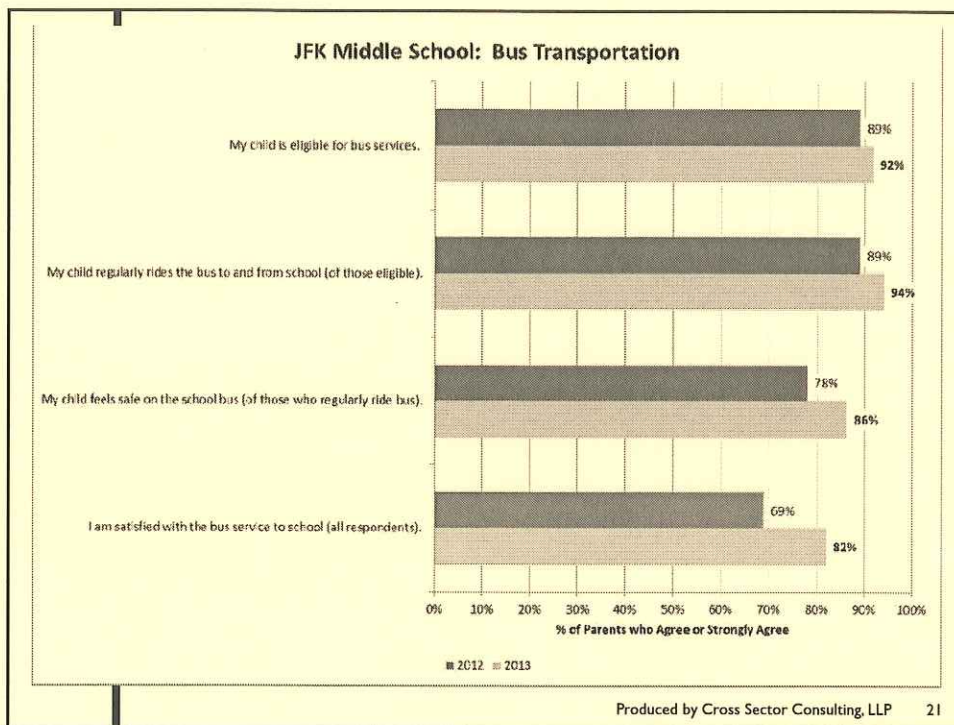
- Welcoming School for Majority of Parents
- Positive View of Communication and Learning Environment
- Concerns about Bullying
- Views of Safety Related to Bullying
- Most Parents Satisfied with Bus Transportation
- Different Types of Parent Involvement in Middle School

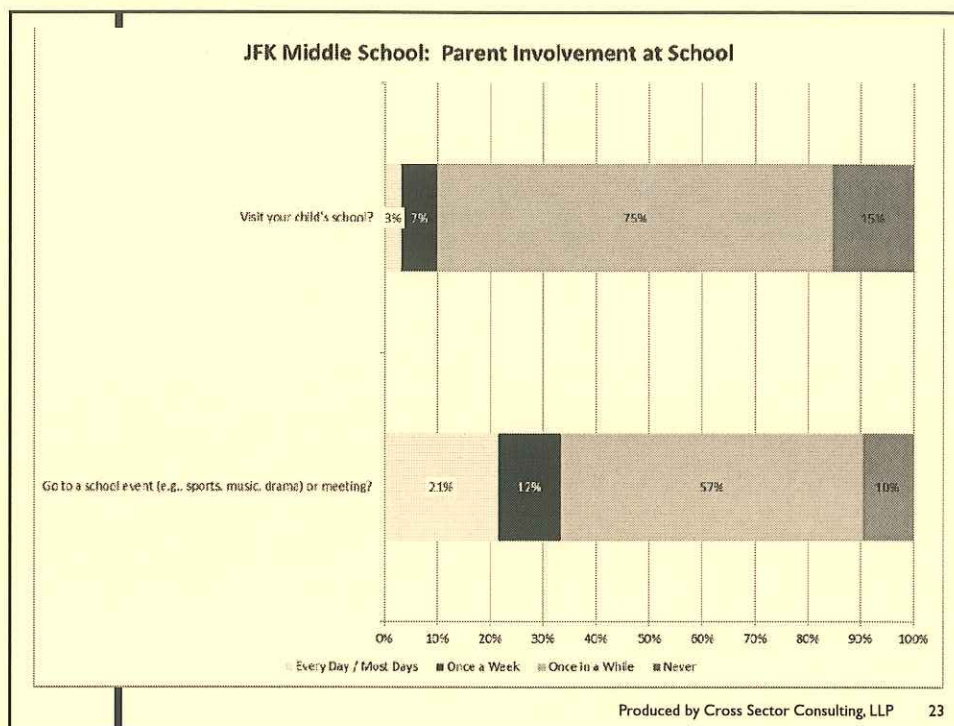
Produced by Cross Sector Consulting, LLP 15












Overall Themes

- Most families have **positive views** of their children's schools
- Most parents rated their schools as **safe**
- More concerns about **bullying** at the middle school
- Improved ratings of **bus transportation** in 2013



Potential Next Steps

- **Improve response rates**
 - Multiple announcements / publicity
 - Coordinate with school events
 - On-line survey options
- **Understand and address issues**
 - Follow-up meetings / focus groups / surveys
 - Task force to explore and address the issue
 - Different types of parent involvement as children age (e.g., adolescence, transitions)

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TOWN OF ENFIELD

Press Release

August 16, 2013

CONTACT:

Matthew W. Coppler
Town Manager
Enfield, CT 06082
Phone: (860) 253-6353
mcoppler@enfield.org

FOR IMMEDIATE RELEASE

**Enfield Public Schools Presents Michael Dorn, Executive Director of
Safe Havens International.**

Wednesday August 28th at 7:00 PM in the Enfield High School Auditorium, Enfield Public Schools will host national security expert Michael Dorn, to present his thoughts on a holistic approach to school security. This approach combines technology, school culture, and traditional security concepts to achieve a safer environment for children and teachers. Michael Dorn has been engaged by Enfield Public Schools and the Town of Enfield to provide comments on the security enhancements being made at Enfield Public Schools as well as to address the teachers and staff on the new realities they face with the pressure of violence in the schools. His program "School Safety, Its Everybody's Business" will be presented to school staff on August 29th, 2013.

As the world's leading international non-profit campus safety center, Safe Havens International is committed to helping schools and school systems improve crisis preparedness and campus safety. As Safe Haven's International Executive Director, Michael Dorn's work has taken him to Mexico, Canada, Central America, Europe, South Africa, Asia and the Middle East. Selected as the top school safety expert by Jane's after an international search, Michael has authored and co-authored 26 books on school safety. Michael has keynoted hundreds of state, national and international conferences from Virginia to Vietnam.

During his 25-year public safety career, Michael served as:

- Police Officer, Corporal, Sergeant and Lieutenant for the Mercer University Police Department
- Chief of Police for the Bibb County, Georgia Public School System
- School Safety Specialist for the Office of the Governor – Georgia Emergency Management Agency (top expert for the nation's largest state government pre – K-20 school safety center)
- State Antiterrorism Planner and Lead Program Manager for the Georgia Office of Homeland Security Terrorism Division
- Senior Analyst for Public Safety and Emergency Management – Jane's



In addition to authoring and co-authoring 26 books, Michael has also authored hundreds of articles as well as columns for *School Planning and Management*, *Campus Safety*, *Today's School*, *School Transportation News* and *College Planning and Management* magazines.

Michael's expertise has been routinely utilized by many organizations including the FBI, U.S. Department of Education, National Emergency Management Association, Federal Emergency Management Agency, Israeli Police, Bureau of Alcohol, Tobacco and Firearms, U.S. Attorney General's Office, U.S. Department of Homeland Security and dozens of state police, emergency management agencies and departments of education. Michael's training videos are in use by more than 75,000 school systems and public safety agencies in more than 30 countries

Michael has worked on more than 50 Readiness and Emergency Management for Schools (REMS) and Safe Schools/Healthy Students grant projects funded through the United States Department of Education. He has worked on more than a hundred major school safety initiatives through state and federal departments of education, homeland security, law enforcement, public health and emergency management including the development project for the United States Department of Education's *Practical Information on Crisis Planning – A Guide for Schools and Communities*, Federal Emergency Management Agency (FEMA) manuals on designing school facilities that are resistant to terrorist attacks and natural disasters, and the United States Department of Education and Bureau of Alcohol, Tobacco and Firearms Enforcement (BATFE) school bomb threat planning CD ROM.

Michael has been featured on 20/20, CNN, Good Morning America, MSNBC, ABC World News Tonight and has been interviewed by the BBC, New York Times, Time Magazine, Tokyo Broadcasting and hundreds of other media organizations from more than a dozen countries

Item # 7F

ENFIELD PUBLIC SCHOOLS
FY 2014 GRANTS

	<u>Award</u>	<u>Date Submitted</u>	<u>Approval Date</u>
Adult Education - (Grant Portion)	\$ 91,329.00	4/15/2013	prelim - 8/20/2013
Adult Education - Cooperative	\$ 58,186.00	4/15/2013	prelim - 8/20/2013
Adult Ed - Literacy Volunteers	\$ 13,681.00	4/15/2013	prelim - 8/20/13
Adult Education Program Improvement Project	\$ 70,000.00	5/14/2013	prelim - 8/20/2013
Perkins	\$ 57,744.00	6/15/2013	
Head Start State Grants (Enhancement, Extended Services, Early Link)	\$ 134,975.00	4/9/2013	6/30/2013
Head Start Federal Grants (FY 3/1/13 - 2/28/14)	\$ 771,481.00	reduced by 5.2%	3/1/2013
JFK After School Program	\$ 148,000.00	6/18/2013	
IDEA Section 611, Special Education Assistance	\$ 1,269,166.00	5/3/2013	prelim - 6/12/2013
IDEA Section 619, Preschool Education	\$ 52,385.00	5/3/2013	prelim - 6/12/2013
Parent Leadership	\$ 26,000.00	pending	
Technology Investments to Implement Common Core Standards	\$ 105,700.00	8/16/2013	
Title I		tdb	
Title II		tdb	
Title III	\$ 14,436.00	pending	
Sheff Open Choice	\$ 47,525.00	pending	
Open Choice		tdb	
Open Choice Early Beginnings		tdb	
TOTAL	\$ 2,860,608.00		

Notes:

* All FY2014 grant applications are pending. We have been notified by the State to expect decreases of 5 - 8% next year.

CERTIFIED PERSONNEL MATTERS
July 1, 2013 through August 19, 2013

2013-14 New Hires:

<u>Name</u>	<u>DOH</u>	<u>Position / Location</u>
ADAM BEHLING	08/27/13	MATH JFK
KRISTIN DEMING	08/27/13	MUSIC .60
JACQUELYN DENAPOLI	08/27/13	SPED EHS
AMY DENNIS	08/27/13	ECP PROGRAM - CRANDALL
TARA DISCEPOLO	08/27/13	SPED JFK
SARAH FAULKNER	08/26/13	STEAM COORDIANTOR
DEBORAH GASKELL	08/27/13	ENGLISH JFK
STEPHEN HOWEY	08/27/13	DEPT CHAIR SPED JFK
KATHRYN KUDLAC	08/27/13	GRADE 3 CRANDALL
MICHELLE MIDDLETON	08/26/13	HUMNAITIES COORDIANTOR
KELLY MORRISON	08/27/13	GUIDANCE EHS
HEATHER MUNAFO	08/27/13	PSYCHOLOGIST FERMI
AMBER PASCOE	08/27/13	ART JFK
NICOLE RICCI	08/27/13	KINDERGARTEN - MEMORIAL
CARYN ROSENBERG	08/27/13	PSYCHOLOGIST BARNARD
JACQUELYN SAWN	08/27/13	KINDERGARTEN HALE
JUSTIN TERAULA	08/27/13	GRADE 4 CRANDALL
KELLY TURGEON	08/27/13	GRADE 2 MEMORIAL
HEATHER VAUGHN	08/27/13	ENGLISH JFK
BRIANNA WILSON	08/27/13	GRADE 3 CRANDALL
NICOLE WRIGHT	08/27/13	READING JFK

Resignations:

<u>Name</u>	<u>DOH</u>	<u>Effective Date</u>	<u>Position / Location</u>
Elizabeth Whiteley	08/27/12	06/30/13	.60 MUSIC ELEMENTARY
Christina Serpa	08/27/12	07/11/13	SPED EHS/CRANDALL

NON-CERTIFIED PERSONNEL MATTERS
July 1, 2013 through August 19, 2013

NONE

Item #10a.

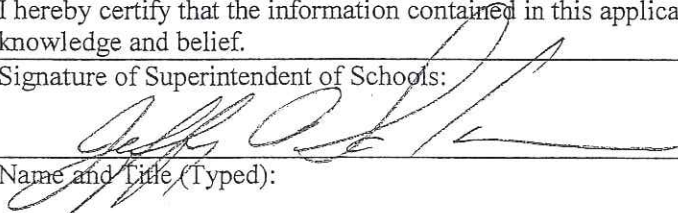
APPLICATION PACKET MATERIALS

Cover Page

**Connecticut State Department of Education
Technology Investments to Implement Common Core State Standards and Administer
Common Core aligned Assessments, Specifically Smarter Balanced Assessments
2013-2014**

Applicant This application is submitted on behalf of the following Local Educational Agency (LEA):
LEA: Enfield Public Schools

Contact Information
LEA: (Name, title, address, phone, e-mail) Guy Bourassa, Chief Education Technology Officer 27 Shaker Road Enfield, CT 06082 860-253-6512 gbourassa@enfieldschools.org

Certification I hereby certify that the information contained in this application is true and accurate to the best of my knowledge and belief.
Signature of Superintendent of Schools: 
Name and Title (Typed): Jeffrey A. Schumann, Superintendent of Schools
Date of Board Acceptance: Board Chair Approval - August 15, 2013 Full BOE approval - August 27, 2013

Proposal for Teen Leadership # 2

To: Curriculum Committee, March 27, 2013

From: A.J. O'Brien, Department Chair, K-12 P.E./Health

Reasons For Teen Leadership # 2

Informal Poll from EHS and Fermi HS over 90% of TL#1 students would register for TL #2.

TL#2 offers another academic option instead of a study hall.

Solves the need for stimulating courses in the elective areas.

We have the Curriculum, Manuals and Trained Teachers, thus NO additional expense to the district.

TL #2 is a positive way to keep students feeling safe, connected and cared about by peers and staff throughout their high school careers.

TL # 2 will give our students valuable skills, knowledge and lessons to be successful in their post secondary experiences at college, trade school, Military or in the professional work force.

TL #2 solves the need for future electives when the increased graduation requirements go from 22 to 25 Credits.

TL #2 could possibly be a Required Career & Life Skills Electives or in the Open Electives.

TL #2 promotes a positive school climate and community service opportunities: Rachel's Challenge, Rays Of Hope Walk, Relay For Life, Suicide Prevention walk, Coups For Troops, "Humanics Day"

- **School recognition for Leadership Presentations at CAS/CIAC , "Creating a Positive School Environment" and CAS/Elementary Leadership Conferences.**

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 9, 2013**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on July 9, 2013.

1. **CALL TO ORDER:** The meeting was called to order at 7:02 PM by Chairman Neville.
2. **INVOCATION OR MOMENT OF SILENCE:** Donna Szewczak
3. **PLEDGE OF ALLEGIANCE:** Donna Szewczak
4. **FIRE EVACUATION ANNOUNCEMENT:** Chairman Neville announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Peter Jonaitis, Tina LeBlanc, Vin Grady, Donna Szewczak, Joyce Hall, Tom Sirard, Jen Rancourt and Timothy Neville

MEMBERS ABSENT: Kevin Fealy

ALSO PRESENT: Dr. Jeffrey Schumann, Superintendent and Mr. Christopher Drezek, Deputy Superintendent

6. **BOARD GUEST(S):** None

7. **SUPERINTENDENT'S REPORT**

- a. iPad Update – as presented

Chairman Neville welcomed Ms. Anne McKernan, CAO and Mrs. Angela Foss, Elementary Math Consultant to the Board meeting.

Ms. McKernan and Mrs. Foss gave an in-depth presentation regarding student improvement. They reviewed results for the iPad Consortium Data Collection for 2012-13 for grade 3 and 4 students, student usage with math interventions and student improvement.

Ms. Foss showed Board members some of the math applications they are currently using and reviewed student reflections, percentile growth with M-Comp Tests and M-Cap Tests for students in grade 3 and 4.

Ms. McKernan stated the approach they used this year was successful based on student improvements and will be continued next year.

Ms. Hall asked if the students recognize the gains they have made. Mrs. Foss stated we have graphs showing the student improvements and the students are excited to look at the charts. They know they are making progress.

Ms. Hall asked when the students are working with the iPads by themselves or in groups and answer the problems correctly; do the happy sounds/cheers bother the other students? Ms. Foss stated the other students are equally as excited and happy for each other when problems and questions are answered correctly. They congratulate each other. Learning is so much fun

now.

Ms. Hall asked about the one student listed on report that did not make as many gains compared to the other students. Ms. Foss stated the student still made gains. This particular student started off at a higher level and the gains were not as great. She reviewed the benchmarks for this student. She will continue to work with these students again next year even though gains have been made.

Mr. Sirard asked if she had a control group. Ms. Foss stated she started off without a control group. She used the i-Excel and Splash Math as a comparison. The data you are seeing is from last year and is compared to this year. So technically she did have a control group.

Ms. McKernan added that they ask each teacher to identify a control group and to compare information from last year to see if the intervention is working. They will compare results from either last year or to a colleague.

Mr. Sirard stated he is trying to figure out a baseline determine the gains being made. Ms. Foss compared the gains from last year to this year for students in grade 4.

Mr. Jonaitis asked how many teachers are involved with this project. Ms. McKernan stated there were around 25 teachers involved with this iPad project.

Mr. Jonaitis asked when and where did you met with the teachers? Ms. McKernan stated they would meet at Central Office after school. We would have an agenda and would review items. We would meet around 1 hour.

Mrs. Rancourt stated that she would meet with Mrs. Tarbox's accelerated math class once a week. The students could see the gains they were making.

Mrs. Rancourt asked how much time would the students use the iPad in a week in a classroom setting. Ms. Foss stated they would meet 3 times a week for 30 minutes. We would teach a new lesson on one of the days. The other two days the students would use the iPads or if the classroom teacher preferred that I work with certain students, we would work at the table. They would have more flexibility for iPad usage in the classroom.

Ms. McKernan stated she has seen some very different usages with the iPads during their academic walk-through in each building. She reviewed some of the schools usages.

Mr. Sirard stated this is the first year tracking students. This data would be beneficial to continue to track the progress of the same students. The results are promising but this is only the first year. He knows this is a tool and it is entertaining the students. He would like to see long term results. Ms. Foss stated she would like to see the next group make the same growth gains.

Mrs. LeBlanc stated that both her son and Mrs. Rancourt's son have improved considerably by using the iPad with math. We also use iPads at home. The students want to do this at home. Learning needs to be fun.

Ms. Foss stated we are engaging the students and they are on target with the lessons and learning. The students are excited about learning.

Mrs. LeBlanc is also excited about student learning and the gains made during year one. She is looking forward to seeing the results from year two.

Mrs. Szewczak asked what other math computer aided programs were available prior to iPads.

Ms. Foss stated that used Mac's. It was hard for the students to use the mouse. It was a waste of time. It would take sometimes 5 to 10 minutes to log in. The iPads are much quicker and easier for the students to use.

Mrs. Szewczak added that the iPads are more consistent and easier for the students to access.

Mrs. Rancourt stated she would like the math applications being used listed on the website for parents to access for home use.

Ms. Foss stated in the summer math packets there are a list of activities and applications for the students to use.

Ms. Hall stated the first year was a success for a small group of students. We have other computers that can be used for students to use. How close are we to having this available for more students to use? Ms. McKernan will research this with Mr. Bourassa. We have a number of devices available in the district for student use.

Ms. Foss added the longer we wait to get these devices in the students hands, the less prepared they will be. The computer labs are used for students in 3-5 so the time in the lab is limited.

Ms. Hall asked if there is a loss of interest with the iPads because they are becoming too familiar with them. Ms. Foss stated no. The students enjoy what they are doing.

Ms. McKernan stated student learning can be done in many different ways. They like different ways of learning. This is a good start. There are all kinds of learners. We need to use other tools in our box. There is no substitution to forming good relationships with students.

Ms. Hall asked if any of our teachers are flipping their classrooms. Ms. McKernan stated Mr. Gaffney has been doing this. We have limited use of flipping at this time.

Mrs. Rancourt would like to see posted on the website the new way for multiplying and dividing with circles and stars. It would help parents when they work with their children. Ms. McKernan stated we can do that for the next school year.

Mr. Jonaitis thanked you for meeting after school. He is concerned with students taking a test using the iPads. Ms. Foss stated the students take an 8 minute paper and pencil test for the M-Comp. The instructions come from using the iPads.

Mr. Jonaitis asked what will happen to these students when they need to read, write and compute their answers. Ms. Foss stated she would like to use the Singapore math app next year. This app will help the students with word problems.

Ms. McKernan stated one of the most promising areas is elementary math. We need to look at where the iPad is useful and not useful. We will need to continue looking at these other areas.

Chairman Neville is pleased with the direction you are going in with a limited number of iPads. He is assuming that you are looking at what works and what doesn't work. What are the next steps you will be taking?

Ms. McKernan stated we have collected data 3 times this year. We asked the teachers to list the favorite application they used. She has extended the licenses on certain applications that are working and will not renew any apps that are not working. We will look at next year's consortium and the grade 5 students to see if they are retaining what has been learned.

Chairman Neville stated the big plan would be to get these devices in all students' hands. How

can we get more teachers involved? Can we collect the data from the devices to AimsWeb. Is there a more cost effective way to do this? Ms. McKernan stated we are collecting the data from the devices that were used and will enter this data into e-School. Companies are selling electronic versions of textbooks. We need to be savvy on how we approach this.

Chairman Neville asked if we get textbooks on-line. Is this the direction we are going in? We are looking at individual devices for students at the high school level. We need to get more of these devices. This is something he would like you to look into and report back to us at a later date.

Chairman Neville thanked Ms. McKernan and Mrs. Foss for their presentation.

b. Special BOE Meeting – 07-23-13 – as presented

c. Listen and Learn Sessions

Dr. Schumann stated he would like to hold listen and learn sessions with each Board member in the fall. He will send out e-mails about this over the next few days. He will meet with Board members one-to-one and get some feedback about your vision.

Mrs. LeBlanc stated debriefing meetings are not done as a Board and would be a good direction to review items. We have goals as a Board. This is a good direction for the Board to review what has transpired.

Chairman Neville stated we used to meet at a retreat and would review items as staff. This is a point well taken. Time would be the only constraint that he can see and could be beneficial.

8. **AUDIENCES** - None

9. **UNFINISHED BUSINESS** - None

10. **NEW BUSINESS**

a. **Action if any, Regarding Contract Renewal with Community Health Center, Inc.**

Dr. Schumann stated Community Health Center, Inc. (CHC) is looking for the Board to approve a contract between them and the Board. In the past, the Board would approve a contract each year. We are proposing for the Board to approve an open ended contract that has been included in your packet. This contract can be terminated by either party at any time. We can have CHC come before the Board each year to update the Board on progress made during the year.

Mr. Jonaitis would like to have this brought before the Board each year due to the new Board members not knowing about this.

Chairman Neville agrees but CHC hires staff based on the need. He would like to approve an on-going contract and have them present to the Board with a progress report each year. They are providing services that we would not be able to provide. They are seeing students regardless if they have insurance. They are also available when a crisis occurs.

Mrs. Rancourt stated behavioral services are being provided at the high schools and JFK. They are not available at the elementary schools. Dr. Schumann stated when he met with CHC, they would like to provide behavioral services at the elementary schools. We also discussed the number of protective custody cases. We are in the process of putting together information

about these at-risk students for CHC to review. They are looking to bring a pilot program to one of the K-2 schools.

Ms. Hall stated the on-going contract makes sense and provides us with continuity. She likes the idea mentioned by Mr. Jonaitis having CHC update the Board yearly. Extending this program to the elementary schools also makes sense.

Ms. Hall moved, seconded by Mr. Grady that the Enfield Board of Education shall continue the relationship with Community Health Center, Inc. with an on-going contract.

Discussion:

Mr. Sirard would like a caveat added that an annual report will be provided. He does not believe that is currently listed in the contract.

Dr. Schumann stated we can have them add this to the contract where they will come before the Board every spring with an update.

Chairman Neville would like that added to the motion. Both Ms. Hall and Mr. Grady agreed to add this to the motion as amended.

Ms. Hall moved, seconded by Mr. Grady to amend the original motion that the Enfield Board of Education shall continue the relationship with Community Health Center, Inc. with an on-going contract and they will provide the Board with an update each spring.

A vote by **roll-call 8-0-0** passed unanimously.

Mr. Drezek stated on page 2 of the CHC contract, item #13 lists that statistical data and programmatic reports will be provided when requested. We will have them change this to every spring.

11. BOARD COMMITTEE REPORTS

Ms. Hall stated the Curriculum Committee met and discussed project improve the way which is currently at the high school. This is something we would like to introduce at JFK. We reviewed the curriculum writing schedule for the summer. We also discussed technology in the classroom and what we accomplished over the year.

Chairman Neville asked if there is a list of the curriculum writing that will be done over the summer. Ms. McKernan will get that list to Board members

Mrs. Szewczak stated that a lot of work has been done with curriculum writing and the common core. The staff knows what our goal is and a lot of work has been done for this to be implemented in September 2013.

12. BOARD MEMBER COMMENTS

Ms. Hall stated the bill for Consolidated High School has been signed by the governor.

Mrs. Szewczak stated that her daughter works in advertising and will be working with LEGO on their advertising for the Enfield/LEGO Consortium.

Mr. Jonaitis thanked the July Fourth Committee for all the work they did for this year's July Fourth Celebration.

Chairman Neville stated he met with Buzz Robotics along with Dr. Schumann and Ms. McKernan and discussed the program needs. Space was also discussed. This will be addressed with the Building Committee.

Ms. McKernan stated we have a staff member that will work as the Buzz Robotics advisor. We also spoke to Dr. Pongratz about the space needs. She thanked Mrs. Szewczak for her assistance with this. This program will tie into STEAM.

Chairman Neville stated this is too important of an issue. This will go along with our STEAM program. Mrs. Szewczak stated this item was slipping through the cracks and has been addressed. We are tying this to technology as well. Chairman Neville would like them to keep him informed of any upcoming meetings.

Chairman Neville would like Buzz to be a Board guest at an upcoming meeting. We can update the Board with a presentation about what Buzz can do.

Mr. Jonaitis asked if we pay a stipend for an advisor. Chairman Neville stated we do and we need a staff member to be the advisor.

Mr. Jonaitis asked if we can find a permanent home for Buzz. Chairman Neville stated that is one of the things we have been discussing. We have a committee that will look into this. We need a school that is open due to the hours they need when they are building Buzz and for the competitions. We have been using a high school. They also need to store equipment at the school.

Mrs. Szewczak stated they also do metal working and use our technology.

13. APPROVAL OF MINUTES

Mrs. Szewczak moved, seconded by Mr. Grady that the Regular Meeting minutes of June 25, 2013 be approved. A vote by **show-of-hands 6-0-2** passed with Mrs. Rancourt and Mrs. LeBlanc abstaining.

14. APPROVAL OF ACCOUNTS PAYROLL

a. For the Month of May 2012/13

Mrs. LeBlanc moved, seconded by Mr. Grady that the Enfield Board of Education accept the superintendent's certification as follows: "I hereby certify that in the month of May, total expenditures amount to \$7,202,896.24, broken down between payroll totaling \$6,196,654.57 and other accounts totaling \$1,006,241.67. All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented."

A vote by **show-of-hands 8-0-0** passed unanimously.

b. For the Month of June 2012/13

Mrs. LeBlanc moved, seconded by Ms. Hall that the Enfield Board of Education accept the superintendent's certification as follows: "I hereby certify that in the month of June, total expenditures amount to \$4,399,459.78 broken down between payroll totaling \$2,667,909.58 and other accounts totaling \$1,731,550.20. All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented."

A vote by show-of-hands 8-0-0 passed unanimously.

c. **Line Item Transfers, if any** - None

15. **CORRESPONDENCE AND COMMUNICATIONS** - None

16. **EXECUTIVE SESSION** - None

17. **ADJOURNMENT**

Mr. Grady moved, seconded by Mrs. LeBlanc to adjourn the Regular Meeting of July 9, 2013.

All ayes, motion passed unanimously.

Meeting stood adjourned at 8:30 PM.

Donna Szewczak
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES
July 23, 2013**

A special meeting of the Enfield Board of Education was held at Henry Barnard Elementary School in the Board Conference Room, located at 27 Shaker Road, Enfield, CT on July 23, 2013.

1. **CALL TO ORDER:** The meeting was called to order at 6:02 PM by Chairman Neville.
2. **PLEDGE OF ALLEGIANCE:** Chairman Neville
3. **FIRE EVACUATION ANNOUNCEMENT:** Chairman Neville announced the fire evacuation announcement.
4. **ROLL CALL:**

MEMBERS PRESENT: Peter Jonaitis, Kevin Fealy, Vin Grady, Donna Szewczak, Joyce Hall (participating remotely from Georgia), Jen Rancourt and Timothy Neville

MEMBERS ABSENT: Tom Sirard and Tina LeBlanc

ALSO PRESENT: Dr. Jeffrey Schumann, Superintendent and Mr. Christopher Drezek, Deputy Superintendent

5. **Executive Session for Matter(s) Related to Personnel – Interview Candidate(s) for STEAM Coordinator Position:**

Mr. Grady moved, seconded by Mr. Fealy that the Enfield Board of Education enters into Executive Session for Matter(s) Related to Personnel to interview candidate(s) for the STEAM Coordinator Position.

Motion was approved unanimously by **voice vote 7-0-0.**

Dr. Schumann and Mr. Drezek joined the Board in Executive Session. No Board action occurred while in executive session.

Return to Open Session:

The Board returned to open session at 7:43 PM.

6. **Action if any, on the Appointment for the STEAM Coordinator:**

Mr. Grady moved, seconded by Ms. Hall that the Enfield Board of Education approves Candidate A for the STEAM Coordinator Position.

Discussion:

Mr. Jonaitis stated that he believes the policy is to bring two candidates before the Board for

approval.

Chairman Neville does not believe that is part of our Board policy. The administrations intent was to bring two candidates forward and one of the candidates dropped out at the last minute.

Mr. Jonaitis believes our policy states that we must interview two candidates.

Ms. Hall stated the Board has had two candidates interview for a position in the past and neither candidate were acceptable. We then went on and interviewed a third candidate.

Ms. Hall feels that we have a good candidate that is willing to work with us. The candidate discussed classroom subject matter with Mr. Fealy. The candidates experience comes from several levels. The candidate the Board interviewed would be an asset to the Enfield Public Schools and she would hate to lose this candidate because we did not interview a second candidate.

Mr. Jonaitis believes the Superintendent should be surrounded by people he wants to work with. He has made some good choices and some bad choices. This candidate may be the best candidate but without interviewing anyone else, he is not sure if she is the best candidate. He believes a second candidate should be brought before the Board to interview before a decision is made on this position.

Mr. Jonaitis further stated the candidate that dropped out did not have the correct certification but was a department chair for the Enfield Public Schools.

Chairman Neville added we need to show the State that the correct level of certification is held for each position.

Mr. Jonaitis added we have hired department chairs without the correct level of certification in the past.

Chairman Neville stated proper documentation was needed and was sent to the State.

Dr. Schumann stated your department chairs have their 092 certification or the have a DSAP certification. You need to explain to the State of Connecticut Bureau of Certification why this candidate is qualified and the other candidates are not. It is a long complicated process.

Chairman Neville stated we used to screen the candidates and if they did not have the correct certification they would not be considered for the open position. It is truly a nightmare to work with the State when your staff does not have the correct certification.

Mr. Jonaitis stated we could still hire the person that does not have the correct certification and place them in a different position until they obtain the correct certification.

Mrs. Szewczak asked why Mr. Jonaitis is trying to do something some complicated.

Mr. Jonaitis stated that he is looking for someone that has compassion.

Mr. Fealy stated the dissent has been recorded and the reasons have been explained. Unless there is something that will be done to change this by bringing another candidate before us, he recommends the Board take a vote.

Chairman Neville asked if there was any additional discussion before the Board takes a vote.

Point of Order:

Mr. Jonaitis asked if we are in violation of our policy. If we are, we should not take a vote. The vote would be null and void.

Chairman Neville stated we can take a 5 minute recess and ask our attorney who is just down the hall.

Recess:

The Board took a brief recess at 7:56 PM.

The Board returned to open session at 8:02 PM.

Board Attorney Richard Mills addressed the Board regarding the Board's policy and the need for two candidates to be interviewed. Board Policy #2112.4 Appointment of Administrators makes a distinction based on the category of the positions. The first category is for administrators or supervisory positions that report directly to the Superintendent and Assistant Superintendent (including but not limited to the following positions: Directors, Principals, Supervisor of Facilities, Business Manager, Assistant Superintendent of Schools, and Directly reporting coordinators), the Superintendent shall provide the Board with a list of all applicants, resumes of those candidates interviewed, and present no less than the two most qualified candidates to the Board to be interviewed.

Attorney Mills further stated in the policy it references administrative and supervisory positions not included above (including but not limited to coordinators reporting to Directors, Vice Principals/Housemasters, Assistant Supervisor of Facilities), the Superintendent shall provide the Board with resumes of the candidates interviewed and shall nominate the candidate who, in his/her professional opinion, is best qualified for the position. If the Board rejects such nomination, the Superintendent shall submit to the Board other nominations and the Board shall accept or reject such nominations within one month from their submission.

Attorney Mills stated the first category requires the Board to interview the two most qualified candidates. The second category does not require two candidates to be interviewed as is the case for tonight.

Mr. Jonaitis stated the STEAM Coordinator position falls under the second category.

Mrs. Szewczak stated this candidate will report to Mrs. McKernan.

Attorney Mills re-read the secondary category to the Board.

Chairman Neville added we have had coordinators in the past and they would report to a director.

Mr. Fealy stated this clarified his questions, but he still would have like to have seen the other resumes of the other candidates since Candidate A is your best recommendation for the position. He does not recommend going into executive session to review the other resumes due to time restraints.

Mrs. Szewczak stated they interviewed eight (8) candidates. You would not be looking at all fourteen (14) resumes.

Attorney Mills stated that is correct, you would not look at all of the resumes, just the candidates interviewed.

Mr. Jonaitis stated he knows the direction we are headed whether we look at the other candidates or not. He has serious reservations. He is tired of this process when we go to hire someone. For the next opening, he would like the administration to bring forward two (2) candidates. Give the Board some contrast to choose from. He withdraws his rejection and is ready to take a vote.

Mr. Grady asked if the next candidate would meet the criteria. Dr. Schumann stated yes.

Mr. Grady added the next time we would like to see the resumes of the candidates first.

Chairman Neville stated the resumes are viewed in executive session and are considered confidential.

Attorney Mills stated you would not violate any FOI regulations by sending documents out for the Board to look at providing they are kept confidential.

Mr. Jonaitis added the resumes should be available for Board members to look at in either Dr. Schumann or Mr. Drezek's office.

Attorney Mills stated it is not a good idea to have personnel documents floating around.

Chairman Neville stated for the next open position we will make it known prior to the meeting so Board members can view the resumes prior to the interviews. Mr. Jonaitis had a legitimate question.

Mr. Jonaitis understands that you would like to work with certain people but at least look around and bring forward more than one candidate.

Chairman Neville stated the Board learned something tonight. At this point he moved for the question and asked for a roll call vote.

A vote by **roll call 5-2-0** passed with Mr. Jonaitis and Mr. Fealy in dissent.

Mr. Jonaitis stated it would have been very easy for the two no votes to get up prior to the vote and we would have blocked the vote from happening because a quorum of the Board would not have been present.

Chairman Neville appreciates this and that is why we wanted to get an answer for your question.

7. **Executive Session for Matter(s) Related to Attorney Client Privilege/Collective Bargaining:**

Mrs. Szewczak moved, seconded by Mr. Jonaitis that the Board enters into Executive Session for Matter(s) Related to Attorney Client Privilege/Collective Bargaining. A vote **by voice 7-0-0** passed unanimously.

Dr. Schumann, Mr. Drezek and Attorney Mills joined the Board in Executive Session at 8:06 PM.

The Executive Session ended at 9:10 PM. No Board action occurred while in Executive Session.

8. ADJOURNMENT

Mr. Fealy moved, seconded by Mrs. Szewczak to adjourn the Special Meeting of July 23, 2013.

All ayes, motion passed unanimously.

Meeting stood adjourned at 9:11 PM.

Donna Szewczak
Secretary
Board of Education

Respectfully Submitted,



Chris Drezek, Recorder

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES
August 13, 2013**

A special meeting of the Enfield Board of Education was held at Henry Barnard Elementary School in the Board Conference Room, located at 27 Shaker Road, Enfield, CT on August 13, 2013.

1. **CALL TO ORDER:** The meeting was called to order at 7:08 PM by Chairman Neville.
2. **PLEDGE OF ALLEGIANCE:** Chairman Neville
3. **FIRE EVACUATION ANNOUNCEMENT:** Chairman Neville announced the fire evacuation announcement.
4. **ROLL CALL:**

MEMBERS PRESENT: Peter Jonaitis, Tina LeBlanc, Vin Grady, Donna Szewczak, Joyce Hall (participating remotely from Georgia), Jen Rancourt and Timothy Neville

MEMBERS ABSENT: Kevin Fealy

ALSO PRESENT: Dr. Jeffrey Schumann, Superintendent and Mr. Christopher Drezek, Deputy Superintendent

5. **Executive Session for Matter(s) Related to Personnel:**

Mr. Grady moved, seconded by Mrs. LeBlanc that the Enfield Board of Education enters into Executive Session for Matter(s) Related to Personnel.

Motion was approved unanimously by **voice vote 8-0-0.**

Dr. Schumann and Mr. Drezek joined the Board in Executive Session. No Board action occurred while in executive session.

Return to Open Session:

The Board returned to open session at 8:29 PM.

6. **Action if any, on the Appointment for the Humanities Coordinator:**

Mr. Grady moved, seconded by Ms. Hall that the Enfield Board of Education approves Candidate A for the Humanities Coordinator Position.

A vote by **roll call 7-1-0** passed with Mr. Jonaitis in dissent.

7. **Executive Session for Matter(s) Related to Attorney Client Privilege, Collective Bargaining and Personnel:**

Mr. Sirard moved, seconded by Mrs. Szewczak that the Board enters into Executive Session for Matter(s) Related to Attorney Client Privilege, Collective Bargaining and Personnel.

A vote **by voice 8-0-0** passed unanimously.

Dr. Schumann, Mr. Drezek and Attorney Mills joined the Board in Executive Session at 8:30 PM.

The Executive Session ended at 9:25 PM. No Board action occurred while in Executive Session.

8. ADJOURNMENT

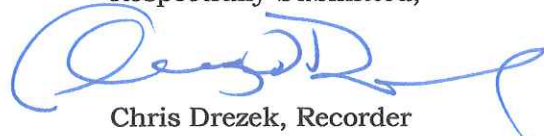
Mr. Grady moved, seconded by Mr. Sirard to adjourn the Special Meeting of August 13, 2013.

All ayes, motion passed unanimously.

Meeting stood adjourned at 9:26 PM.

Donna Szewczak
Secretary
Board of Education

Respectfully Submitted,



Chris Drezek, Recorder